



Todd County Soil and Water Conservation District Board of Supervisors Agenda

The Todd SWCD Board of Supervisors will be holding a meeting of SWCD Board of Supervisors Thursday, April 10, 2025 beginning at 8:30 am in person at the Todd County Historic Courthouse, Commissioner's Board room located at 215 1st Ave S, Long Prairie, MN 56347.

Agenda Item #

Presenter

1. Routine Business

- | | |
|--|----------------------|
| 1.1. Call to Order | Chairperson |
| 1.2. Pledge of Allegiance | Chairperson |
| 1.3. Call for Introductions | Chairperson |
| 1.4. Act on Approving the Agenda | Chairperson |
| 1.5. Act on Approving Minutes from March 13, 2025 Board Meeting | Secretary |
| 1.6. Act on Approving Program Summary Report—March | Treasurer |
| 1.7. Call for Conflict of Interest | Chairperson |
| 1.8. 2024 Audit Final Exit Meeting - ~8:50am | Clifton Larson Allen |
| 1.9. Celebrations: Thank you Supervisors for your positivity, support & attendance to our feedlot meeting! | |
| Thank you Riley Peterson for taking all the wonderful photographs! | |

2. Reports

- | | | |
|--|-------------|--------|
| 2.1. Commissioners' Report | Byers/Denny | 5 min |
| 2.2. Director | Ossefoort | 5 min |
| 2.3. SWCD Manager Report and staff updates | Anton | 5 min |
| 2.4. Staff Visual Report | Ossefoort | 5 min |
| 2.5. NRCS Report | Thoma | 5 min |
| 2.6. 1W1P – Sauk | Williamson | 2 min |
| 2.7. 1W1P – Red Eye | Wendel | 2 min |
| 2.8. 1W1P – Long Prairie | Katterhagen | 2 min |
| 2.10. 1W1P – Crow Wing | Wendel | 2 min |
| 2.11. 1W1P – Mississippi-Brainerd- April 28 Policy Meeting- Barb or alternative | Bebus | 2 min |
| 2.12. BWSR Report | Mayers | 10 min |

3. Decisions needed for encumbering cost share funds

- | | | |
|--|--------------|-------|
| 3.1. Mike and Teresa Wagner – C23-3483 Long Prairie WBIF – (4) Well Sealing - \$2,362.50 S. | Katter | 2 min |
| 3.2. Brandon Toenyan – FY24 State Conservation – Tree and Shrub Establishment - \$976.98 in the Sauk River Watershed | Scheve | 2 min |
| 3.3. Mettler- C24-0198- Mississippi- Brainerd WBIF- Forest Stewardship Plan- \$588.69 | Anton | 1 min |
| 3.4. Tentative- pending Red Eye approval: Lovelace- C22-7830 Red Eye WBIF- Pit Closure Request- \$9,825 firm | Anton | 2 min |
| 3.5. James Parent – C24-0198 Mississippi Brainerd – Forest Stewardship Plan \$675 | Christiansen | 2 min |
| 3.6. Nicholas and Jennifer Anderson – FY24 State Conservation – Tree and Shrub Establishment \$949.13 | Christiansen | 2 min |

4. Decisions needed for cost-share contract amendments- None at this time.

5. Decision needed for payment of cost share funds

- | | |
|--|----------------|
| 5.1. Lucas and Tania Hendrickson – C24-0198 Mississippi Brainerd – WBIF – Well Sealing -\$243.75 | |
| | S Katter 2 min |

Staff can be dismissed at this time

6. Decisions needed for operations

7. Discussion items

- 7.1. Any supervisor suggestions for the 60th Tour
- 7.2. Policies to be updated for May's Policy meeting- will include some WCA

8. Informational- *to be found inside your folders.*

- 8.1. Project Status Update Report
- 8.2. 2nd Friday of the month – Radio Show
- 8.3. April 15, 2025 – Legislature meeting with Todd County Commissioners- *AIS Program, SWCD AID, and the current local project situation and support needed for the West Central Area Engineers*
- 8.4. April 15, 2025 – County Comp Plan Kick off meeting at Browerville Community Center at 6:00 p.m.
- 8.5. TBD– Tree pick up
- 8.6. June 18, 2025 – Local Work Group and Conservation Tour
- 8.7. September 18, 2025 – Todd County Enviro Fest
- 8.8. List of Award Recipients since 1966
- 8.9. NACD Update on Recent Executive Actions
- 8.10 Status of NRCS Programs 03.21.2025

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, May 8, 2025 at 8:30 a.m. at Todd County Historic Courthouse located at 215 1st Ave S, Long Prairie, MN 56347.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the March 13, 2025 Regular Board Meeting

Chairperson Wendel called the Thursday, March 13, 2025 meeting to order at 8:32 a.m.

The meeting was held in person at the Historic Courthouse in the Commissioner's Board room located at 215 1st Ave S, STE 104, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Wayne Wendel, Dale Katterhagen, Barb James, Tom Williamson and Larry Bebus.

Dale Katterhagen joined the meeting at 8:41 a.m.

Others present in person were: Adam Ossefoort, Division Director, Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Alyssa Scheve, Conservation Technician, Luke Thoma, NRCS, Riley Peterson, Pheasants Forever, Bob Byers, County Commissioner and Tim Denny, County Commissioner.

Jackie Bauer, Todd County Coordinator joined the meeting at 9:44 a.m.

Wendel asked if there were any additions or corrections to the agenda. James made a motion, seconded by Williamson to accept the revised agenda for the regular March 13, 2025 meeting.

- 6.5. Add on: Approve 2025 Conservationist of the Year Award
- 6.6. Add on: Approve 2025 Land Stewardship of the Year Award
- 6.7. Add on: Approve letter of support for the Science Museum
- 6.8. Add on: Approve updating membership for Soil Health and Grazing coalition
- 8.13 Add on: Youth Skills Intern
- 8.14 Add on: Letter to Governor's Office regarding AIS program received favorably
- 8.15 Add on: Interviews for Nutrient Management/Feedlot position moved back to 1:45 p.m.

Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by Bebus to approve the minutes as distributed from the January 9, 2025 regular board meeting. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by James to the approve minutes as distributed from the February 18, 2025 joint meeting with Todd County Commissioners with updating spelling of Offus to Offutt. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.



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Wendel asked the board to review January and February 2025 Treasurer's Report. Bebus made a motion, seconded by Williamson to accept January 2025 Treasurer's Report with receipts totaling \$147,350.74 and disbursements totaling \$74,354.20 and February 2025 Treasurer's Report with receipts totaling \$159,145.13 and disbursements totaling \$16,962.65. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Wendel called for conflict of interest. Bebus reported conflict of interest in approving 2025 Land Stewardship award.

Celebrations: Todd SWCD celebrates 60 Years in Conservation. The summer tour will highlight 60 years in Conservation. The Annual report also has been completed and mailed out.

Reports:

Commissioner's Report: Commissioner Denny reported the Commissioners have new committee assignments for 2025. The Governor is making a lot of cuts and the Commissioner's are doing their best to stay on top of all the changes that may impact the County. Commissioner Byers reported the County is finishing up Union Negotiations. Byers reported 2026 budgeting will be challenging with all the potential cuts.

Katterhagen joined the meeting at 8:41 a.m.

Director Report: Ossefoort reported the County Comprehensive Plan kick off meeting will be held on Tuesday, April 15, 2025 and the Annual Township meeting will be held in April. Planning Commission and Board of Adjustment requests have had a slow start. Also, the GIS department was under Ossefoort for a one year interim and recently the Todd County Commissioner's voted to move the GIS Department under the direction of the Recorder's office.

SWCD Manager Report: Anton distributed her Manager's report at the meeting. See the report for more details. Anton has been busy with end of the year reporting, grants, attending meetings, planning the feedlot meeting and site visits. Anton also wanted to stress the importance that the board explains to the producers that the SWCD is not the organization that is funding equipment purchases for landowner.

Staff Updates: Anton reported Pratt has completed some feedlot inspections for 2025, working on projects, working on the feedlot meeting and attended the Cow/Calf day meeting.

Anton reported Scheve has been attending trainings, sites visits, presenting at events and working on easements.

Anton reported Christiansen has been preparing for the WCA PRAP review, easements and conducting site visits.

Anton reported Votruba has been assisting in the WCA program, conducting site visits and helping customers with tree orders.

Anton reported S. Katterhagen was busy with the Audit and processing tree orders.



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Staff Visual Report: Peterson from Pheasants Forever visual report included the different trainings she had attended and site visits she has been on. CSP status reviews have been keeping her busy, along with easement and wetland restoration site visits. Peterson also presented at a conference about wildlife habitat and enhancements.

Peterson left the meeting at 9:07 a.m.

NRCS Report: Thoma reported the NRCS office has been busy processing payments, reviewing EQIP projects and providing technical assistance to landowners. Thoma also reminded the board NRCS financial assistance is for addressing a resource concern. NRCS funds do not pay for equipment for landowners or for landowners for seeding straight alfalfa.

1W1P- Sauk River Report: Williamson reported he attended a policy meeting on February 20, 2025. The meeting was informational, no major updates

1W1P Red Eye Report: Wendel reported he attended a policy meeting on March 10, 2025. Their policy meetings have been moved to one time per year, unless needed. The meeting was informational, no major updates.

1W1P Long Prairie Report: Katterhagen reported the next policy meeting will be April 17, 2025.

1W1P Crow Wing Report: Wendel reported he attended the annual meeting on February 5, 2025. The meeting was informational, no major updates. A reservation still hasn't signed on.

1W1P Mississippi Brainerd Report: No report.

BWSR Report: No report.

Decisions needed for encumbering cost share funds:

Katterhagen made a motion, seconded by Williamson to approve encumbering C24-0198 Mississippi River Brainerd WBIF cost share funds for Adam and Maria Abrahamson, C#20250313-3.1 for a forest stewardship plan in the amount of \$1,109.25. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Bebus to approve encumbering C24-0198 Mississippi River Brainerd WBIF cost share funds for Lucas and Tania Hendrickson, C#20250313-3.2 for well sealing project in the amount of \$243.75. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to approve encumbering FY25 County Riparian Aid cost share funds for Joe Varner, C#20250313-3.3 to piggy back funds for a feedlot fix project in the amount of \$66,078.00.

Discussion: Board asked who is overseeing this project. Anton reported the TSP will be the one certifying the project.



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Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Decisions needed for cost share contract amendments:

Katterhagen made a motion, seconded by James to approve amendment request for additional C23-3483 Long Prairie WBIF cost share funds for Darrick Becker, C#20240808-3.5, in the amount of \$28,988.25 for a new total cost share amount of \$51,296.25 for a feedlot fix project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Decision needed for payment of cost share funds:

Bebus made a motion, seconded by Williamson to approve payment of FY24 County Riparian Aid cost share funds to Kevin and Margaret, C#2024.08.08-3.1 for a shoreline protection project in the amount of \$8,527.50. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Bebus to approve payment of C23-3483 Long Prairie WBIF cost share funds to Darrick Becker, C#20240808-3.5 for a feedlot fix project in the amount of \$51,296.25. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by James to approve payment of F23 Long Prairie LCCMR cost share funds to LouAnna Mosher, C#20241212-3.1 for a forest stewardship plan in the amount of \$525. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Jackie Bauer, Todd County Coordinator joined the meeting at 9.44 a.m.

James made a motion, seconded by Katterhagen to approve payment of FY23 Long Prairie LCCMR cost share funds to Mike Kolodji, C#01.09.2025-3.1 for a forest stewardship in the amount of \$525. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Pratt, Votruba, Christiansen and Scheve left the meeting at 9:46 a.m.

Decisions needed for operations:

James made a motion, seconded by Williamson to approve 2025 AREA II sponsorship in the amount of \$150. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve policy #20250313-6.2 for C25-0169 Tier One Priority: Big Swan Lake Phosphorus Reduction grant to allow cost share payment at the rate 90%. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to approve the updated quality assurance form, which now includes the landowner indicating all the cost share funding sources they are working with for the project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.



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No action was taken on the Irrigation scheduler project. Due to an open position, Todd SWCD will not be offering the Irrigation scheduler program to landowners and will review again for 2026.

Bauer and Denny left the meeting at 10:00 a.m.

Board reviewed the nominations for the Conservationist of the Year and the Land Stewardship of the Year awards.

Katterhagen made a motion, seconded by James to select nomination #5 as the 2025 Conservationist of the Year Award recipient. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to select nomination #12 as the 2025 Land Stewardship of the Year Award recipient. Affirmative: Wendel, Katterhagen, James and Williamson. Abstained: Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve a letter of support for the Science Museum to support federal request for funding for STEM educational materials for educators in rural and underserved communities. Affirmative: Wendel, Katterhagen, James and Williamson. Abstained: Bebus. Motion Carried.

Williamson made a motion, seconded by James to approve membership for Soil Health and Grazing coalition in the amount of \$40. Affirmative: Wendel, Katterhagen, James and Williamson. Abstained: Bebus. Motion Carried.

Discussion Items:

2024 Audit Material Findings: Anton reported to the board that they will see a new finding in the Audit due to Soil Aid funding coming in 2023 and being classified incorrectly in the 2023 Audit.

NACD Updates from 2/28/2025: Board reviewed the updates.

Informational:

Board reviewed project status report.

Soil and Water participates in open-mic the 2nd Friday of each month.

There may be an Amish Meeting this Spring in partnership with Planning and Zoning.

There will be a Contractor meeting on Tuesday, April 8, 2025 in partnership with Planning and Zoning.

The 2025 feedlot registration cycle includes the following townships: Stowe Prairie, Bertha, Wykeham, Eagle Valley and Burleene.

The Annual Feedlot Meeting – Wanted Dead or Alive will be Thursday, March 20th at Central Lakes College.



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Bebus, Williamson and Anton will be attending the AREA II meeting on Wednesday, March 19, 2025 at Litchfield Eagles Aerie #3424.

The local work group meeting and conservation tour will be held on June 18, 2025.

C25-0169 Tier one Priority: Big Swan Lake Phosphorus Reduction Grant agreement was signed for \$625,000. The grant agreement has been executed and the work plan has been submitted.

Request for proposal was submitted for RCPP Soil Health funds in the amount of \$180,000.

Board reviewed their PERA forms and submitted paperwork to Anton.

BWSR approved policy change to allow WBIF cost share funds to all farms that are not a large CAFO.

Youth Skills intern. Board is interested, but questioned why Sourcewell can't provide funding for the interns.

The letter to Governor's office regarding AIS program was received favorably.

The interview for the Nutrient Management/Feedlot position were moved back to 1:45 p.m. Katterhagen and Wendel will be part of the interview team.

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, April 10, 2025 at 8:30 a.m. at Historic Courthouse at 215 1st Ave S, Long Prairie, MN 56347.

Bebus made a motion, seconded by James to adjourn the meeting at 11:05 a.m.

Sarah Katterhagen, Minute Prepare

Date

Deja Anton, SWCD District Manager

Date

Barb James, Secretary

Date

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 3/1/2025	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 3/31/2025
District Savings Account	\$ 278,767.35				\$ 278,767.35
Change Fund	\$ 20.00				\$ 20.00
General/Misc. Revenue/MCIT	\$ 5,874.10	\$ 100.00	\$ 4,000.00		\$ 1,974.10
Tree Program	\$ 28,670.83	\$ 7,987.34	\$ 1,543.75		\$ 35,114.42
Todd County Allocation	\$ -				\$ -
District Operations	\$ (11,547.37)		\$ 9,411.20		\$ (20,958.57)
MPCA Feedlot Program/County Program - FY24	\$ 45,822.89		\$ 1,087.50		\$ 44,735.39
MPCA Feedlot Program/County Program - FY25	\$ 131,458.72				\$ 131,458.72
County Appropriation for Feedlot Program	\$ -				\$ -
Feedlot Performance funds	\$ 5,000.00		\$ 113.33		\$ 4,886.67
NRBG Water Plan Funds/County Program - FY25	\$ 20,035.00				\$ 20,035.00
Water Plan Levy	\$ 2,544.79		\$ 150.00		\$ 2,394.79
NRBG Wetland Program Funds/County Program - FY25	\$ 29,544.00				\$ 29,544.00
County Appropriation for Wetland Program	\$ -				\$ -
Todd County AIS Program/County Program	\$ 71,704.22				\$ 71,704.22
Todd County Riparian AID Education	\$ 17,100.00				\$ 17,100.00
Todd County Riparian AID Cost Share Program - 2024	\$ 53,670.72		\$ 8,527.50		\$ 45,143.22
Todd County Riparian AID Cost Share Program - 2025	\$ 66,078.00				\$ 66,078.00
MN State Grant	\$ (2,635.79)				\$ (2,635.79)
Ob Well Program	\$ (3,900.00)				\$ (3,900.00)
FY2025 Conservation Delivery	\$ 20,054.00				\$ 20,054.00
C24-0174 Soil Health Practitioner Grant / Staffing	\$ 183,581.99				\$ 183,581.99
2024 MN Grant SWCD AID	\$ 50,884.24				\$ 50,884.24
2025 MN Grant SWCD AID	\$ 172,120.15				\$ 172,120.15
FY2024 Buffer Implementation	\$ 929.33				\$ 929.33
FY2025 Buffer Implementation	\$ 20,000.00				\$ 20,000.00
FY2024 Conservation Contracts	\$ 10,393.77				\$ 10,393.77
FY2025 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
P25-0558 MN Soil Health Delivery Grant C/S	\$ (8,707.83)	\$ 22,816.33			\$ 14,108.50
P25-0558 MN Soil Health Delivery Grant Project Development					\$ -
P25-0558 MN Soil Health Delivery Grant Technical Assistance	\$ (9,183.67)	\$ 9,183.67			\$ -
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 64,217.64				\$ 64,217.64
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 70,199.48		\$ 1,000.00		\$ 69,199.48
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 22,434.17				\$ 22,434.17
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ (7,200.29)		\$ 51,296.25		\$ (58,496.54)
P25-0471 2025 - Long Prairie Watershed CRP Incentive Grant	\$ 49,969.32				\$ 49,969.32
C25-0196 Long Prairie Collaborative WBIF 2025 Admin	\$ 84,018.40				\$ 84,018.40
C25-0196 Long Prairie Collaborative WBIF 2025 PD	\$ 153,818.69				\$ 153,818.69
C25-0196 Long Prairie Collaborative WBIF 2025 TA	\$ 122,091.83				\$ 122,091.83
C25-0196 Long Prairie Collaborative WBIF 2025 CS	\$ 118,634.75				\$ 118,634.75
C25-0169 Big Swan Phosphorus Grant Tier 1		\$ 312,500.00			\$ 312,500.00
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ -				\$ -
C25-0118 Red Eye One Watershed, One Plan Reimbursement - Grant #3	\$ -				\$ -
Sauk River One Watershed, One Plan Technical Reimbursement Grant #1	\$ -				\$ -
Sauk River One Watershed, One Plan CS Reimbursement Grant #1	\$ -				\$ -
C24-0088 Sauk River One Watershed, One Plan - Reimbursement Grant #2	\$ -				\$ -
C24-0198 Mississippi River One Watershed - Implementation	\$ (9,992.29)				\$ (9,992.29)
FY2023 Red Eye Watershed LCCMR Grant	\$ (244.45)				\$ (244.45)
FY2023 Long Prairie Watershed LCCMR Grant	\$ (30,857.62)		\$ 1,060.00		\$ (31,917.62)
MN Ag Water Program/Partnership- Reimbursement	\$ 750.00				\$ 750.00
WCTSA Nutrient Management/Partnership Reimbursement	\$ 751.88				\$ 751.88
TOTAL	\$ 1,836,254.95	\$ 352,587.34	\$ 78,189.53	\$ -	\$ 2,110,652.76

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Tom Williamson, District Treasurer

Date

**** Todd County ****



ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT

Print Service Dates: No

Sort: 1st: 2nd 3rd 4th 5th 6th
G D T N M W

F - G/L Object Within Fund Number
G - G/L Account Number
P - G/L Object Within Dept Number
D - Transaction Date
M - G/L Month & Year
N - Vendor/Payer Name
T - Type Of Transaction
W - Receipt/Warrant Number

Range Subtotals: 1 1 - No Subtotals
2 - Detail and Subtotals by OBJECT Range
3 - Subtotals only by OBJECT Range
4 - Account Totals and Subtotals by OBJECT Range
5 - Account Totals and Subtotals by PROGRAM Range

Report Basis: 1 Cash Only This Basis?: No

Print YTD Totals: No Type of Report: 1 1 - DETAIL
2 - ABBREVIATED

Specific Dates: From: 03/01/2025 Thru: 03/31/2025

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603

SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
DEPT 603 - S&W (FEEDLOT-CO MATCH)												
PROGRAM 000 - PROGRAM												
79-603-000-0000-5530 - FEE - DEPT PRJ SALES												
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	53.69 -	25 Trees - Ronald Leasman				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	53.69 -	25 Trees - Don Brown				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	64.43 -	4 Potted - Robert Gustafson				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	53.69 -	25 Trees - Bernice Desotell				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	429.50 -	200 Trees - Rocky Ridge Ranch				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	536.88 -	250 Trees - Yost Slabaugh				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	107.38 -	50 Trees - Harry Leadbetter II				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	182.54 -	50 Trees, 1 Kit - Angela Schle				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	75.16 -	1 Kit - Rick Jones				1
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	107.38 -	50 Trees - Kathy Manders				1
RE	RE	Todd County Soil & Water	03/2025	145739	03/13/2025	222	214.75 -	100 Trees - Navaeh Properties				1
RE	RE	Todd County Soil & Water	03/2025	145739	03/13/2025	222	53.69 -	25 Trees - Kevin Park				1
RE	RE	Todd County Soil & Water	03/2025	145739	03/13/2025	222	107.38 -	50 Trees - Virginia Butler				1
RE	RE	Todd County Soil & Water	03/2025	145739	03/13/2025	222	187.91 -	50 Trees, 5 Potted - Mike Dona				1
RE	RE	Todd County Soil & Water	03/2025	145739	03/13/2025	222	53.69 -	25 Trees - Lowell Sanvik				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	107.38 -	50 Trees - Lavonne Hommerding				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	53.68 -	25 Trees - Lee Current				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	644.26 -	300 Trees - John Amundson				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	107.38 -	50 Trees - Jason Ervasti				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	53.69 -	25 Trees - Amy Hinman				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	53.69 -	25 Trees - James Zastrow				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	107.38 -	50 Trees - Corey Georges				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	161.06 -	75 Trees - Jeremy Holmquist				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	107.38 -	50 Trees - Kenneth Pesta				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	85.90 -	25 Trees, 2 Potted - Paul Cebu				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	107.38 -	50 Trees - Kevin Bitz				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	107.38 -	50 Tress - Leon Dickinson				1



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant					Invoice	Accr		
				NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Number	Cd	Basis	R1R2
79-603-000-0000-5530 - FEE - DEPT PRJ SALES												
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	53.69 -	25 Trees - Triple M Dairy				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	107.38 -	50 Trees - Heidi Thomas				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	193.28 -	50 Trees, 1 kit - Stephen Stif				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	161.06 -	75 Trees - Tim Ebnet				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	53.69 -	25 Trees - Tad Berg				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	53.69 -	25 Trees - Diane Johnson				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	177.17 -	11 Potted - Laura Borgerding				1
RE	RE	Todd County Planning & Zoning	03/2025	145770	03/18/2025	222	144.96 -	9 Potted - John Hinman				1
RE	RE	Todd County Soil & Water	03/2025	145834	03/24/2025	222	590.56 -	275 Trees - Luke Hatton				1
RE	RE	Todd County Soil & Water	03/2025	145834	03/24/2025	222	53.69 -	25 Trees - Brittany Hendrickso				1
RE	RE	Todd County Soil & Water	03/2025	145834	03/24/2025	222	53.69 -	25 Trees - Kurt Persson				1
RE	RE	Todd County Soil & Water	03/2025	145834	03/24/2025	222	53.69 -	25 Trees - Jeffrey Rice				1
RE	RE	Todd County Soil & Water	03/2025	145834	03/24/2025	222	161.06 -	75 Trees - Josi VanVoorhis				1
RE	RE	Todd County Soil & Water	03/2025	145834	03/24/2025	222	214.75 -	200 Trees - Tim Kuchinski				1
RE	RE	Todd County Planning & Zoning	03/2025	145890	03/26/2025	222	150.32 -	2 Pollinator Kits - Mark Brauc				1
RE	RE	Todd County Planning & Zoning	03/2025	145890	03/26/2025	222	107.38 -	50 Trees - Kerry Pipo				1
RE	RE	Todd County Planning & Zoning	03/2025	145890	03/26/2025	222	214.75 -	100 Trees - Heidi Johnson				1
RE	RE	Todd County Planning & Zoning	03/2025	145890	03/26/2025	222	53.69 -	25 Trees - Chris Lawin				1
RE	RE	Todd County Planning & Zoning	03/2025	145890	03/26/2025	222	257.70 -	50 Trees, 2 Kits - Copper Pine				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	161.06 -	75 Trees - Pam Dziengel				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	53.69 -	25 Trees - Margaret Bresnahan				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	214.75 -	100 Trees - Scott Duchene				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	150.33 -	2 Kits - Teri Bense				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	53.69 -	25 Trees - Lori Young				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	170.33 -	75 Trees - Michael Hanson				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	53.69 -	25 Trees - Kim Wallace				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	161.06 -	75 Trees - Stacy Park				1
RE	RE	Todd County Soil & Water	03/2025	145918	03/31/2025	222	134.22 -	25 Trees, 25 Spiral Guards - T				1
79-603-000-0000-5530 - FEE - DEPT PRJ SALES						Total	7,987.34 -					
79-603-000-0000-5801 - MISCELLANEOUS REVENUE												



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-000-0000-5801 - MISCELLANEOUS REVENUE										
RE	RE	Todd County Soil & Water	03/2025	145683	03/10/2025	222	100.00 -	Sponsorship - Long Prairie Oil				1
		79-603-000-0000-5801 - MISCELLANEOUS REVENUE Total										
		79-603-000-0000-6103 - PER DIEM										
DI	DI	12811-BEBUS/LARRY	03/2025	244200	03/17/2025	333	125.00	SWCD Joint Mtg w/Commissioner	2-18-25			1
DI	DI	12811-BEBUS/LARRY	03/2025	244200	03/17/2025	333	125.00	Ag Water Tour	2-28-25			1
DI	DI	12811-BEBUS/LARRY	03/2025	244200	03/17/2025	333	125.00	SWCD Board Meeting	3-13-25			1
DI	DI	17255-JAMES/BARBARA	03/2025	904954	03/17/2025	333	125.00	SWCD Joint Mtg w/Commissioner	2-18-25			1
DI	DI	17255-JAMES/BARBARA	03/2025	904954	03/17/2025	333	125.00	BOA PC Training	3-4-25			1
DI	DI	17255-JAMES/BARBARA	03/2025	904954	03/17/2025	333	125.00	SWCD Board Meeting	3-13-25			1
DI	DI	5981-KATTERHAGEN/DALE	03/2025	904956	03/17/2025	333	125.00	Review of Applicants	2-13-25			1
DI	DI	5981-KATTERHAGEN/DALE	03/2025	904956	03/17/2025	333	125.00	SWCD Joint Mtg w/Commissioner	2-18-25			1
DI	DI	5981-KATTERHAGEN/DALE	03/2025	904956	03/17/2025	333	125.00	BOA PC Training	3-4-25			1
DI	DI	5981-KATTERHAGEN/DALE	03/2025	904956	03/17/2025	333	125.00	SWCD Board Mtg	3-13-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240	03/17/2025	333	125.00	Crow Wing Policy Meeting	2-5-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240	03/17/2025	333	125.00	Review of Applicants	2-13-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240	03/17/2025	333	125.00	SWCD Joint Mtg w/Commissioner	2-18-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240	03/17/2025	333	125.00	BOA & PC Training	3-4-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240	03/17/2025	333	125.00	Red Eye Watershed Meeting	3-10-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240	03/17/2025	333	125.00	SWCD Board Meeting	3-13-25			1
DI	DI	9450-WILLIAMSON/THOMAS	03/2025	904963	03/17/2025	333	125.00	SWCD Joint Mtg w/Commissioners	2-18-25			1
DI	DI	9450-WILLIAMSON/THOMAS	03/2025	904963	03/17/2025	333	125.00	SRWD Policy Meeting	2-20-25			1
DI	DI	9450-WILLIAMSON/THOMAS	03/2025	904963	03/17/2025	333	125.00	BOA & PC Training	3-4-25			1
DI	DI	9450-WILLIAMSON/THOMAS	03/2025	904963	03/17/2025	333	125.00	SWCD Board Meeting	3-13-25			1
		79-603-000-0000-6103 - PER DIEM Total										
		79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS										
DI	DI	11444-MEEKER SWCD	03/2025	244175	03/10/2025	333	72.00	AREA II Mtg - 2 Supervisors				1
		79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS Total										
		79-603-000-0000-6263 - PROFESSIONAL SERVICES										
DI	DI	5605-CLIFTON LARSONALLEN, LLP	03/2025	904927	03/10/2025	333	5,985.00	Prof Services: 2024 Audit	L251087116			1
		79-603-000-0000-6263 - PROFESSIONAL SERVICES Total										
		79-603-000-0000-6302 - COMPUTER MAINTENANCE SERVICES										



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-000-0000-6302 - COMPUTER MAINTENANCE SERVICES									
DI	DI	14437-INTRADYN	03/2025	58758 03/07/2025	333	360.00	IntradynSocialMediaArchive-SW	8862			1
		79-603-000-0000-6302 - COMPUTER MAINTENANCE SERVICES Total									
						360.00					
		79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)									
DI	DI	12811-BEBUS/LARRY	03/2025	244200 03/17/2025	333	26.60	Mileage	2-18-25			1
DI	DI	12811-BEBUS/LARRY	03/2025	244200 03/17/2025	333	26.60	Mileage	2-28-25			1
DI	DI	12811-BEBUS/LARRY	03/2025	244200 03/17/2025	333	26.60	Mileage	3-13-25			1
DI	DI	17255-JAMES/BARBARA	03/2025	904954 03/17/2025	333	26.60	Mileage	2-18-25			1
DI	DI	17255-JAMES/BARBARA	03/2025	904954 03/17/2025	333	26.60	Mileage	3-4-25			1
DI	DI	17255-JAMES/BARBARA	03/2025	904954 03/17/2025	333	26.60	Mileage	3-13-25			1
DI	DI	5981-KATTERHAGEN/DALE	03/2025	904956 03/17/2025	333	19.60	Mileage	2-13-25			1
DI	DI	5981-KATTERHAGEN/DALE	03/2025	904956 03/17/2025	333	19.60	Mileage	2-18-25			1
DI	DI	5981-KATTERHAGEN/DALE	03/2025	904956 03/17/2025	333	19.60	Mileage	3-4-25			1
DI	DI	5981-KATTERHAGEN/DALE	03/2025	904956 03/17/2025	333	19.60	Mileage	3-13-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240 03/17/2025	333	29.40	Mileage	2-5-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240 03/17/2025	333	26.60	Mileage	2-13-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240 03/17/2025	333	26.60	Mileage	2-18-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240 03/17/2025	333	26.60	Mileage	3-4-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240 03/17/2025	333	32.20	Mileage	3-10-25			1
DI	DI	23002-WENDEL/WAYNE	03/2025	244240 03/17/2025	333	26.60	Mileage	3-13-25			1
DI	DI	9450-WILLIAMSON/THOMAS	03/2025	904963 03/17/2025	333	19.60	Mileage	2-18-25			1
DI	DI	9450-WILLIAMSON/THOMAS	03/2025	904963 03/17/2025	333	29.40	Mileage	2-20-25			1
DI	DI	9450-WILLIAMSON/THOMAS	03/2025	904963 03/17/2025	333	19.60	Mileage	3-4-25			1
DI	DI	9450-WILLIAMSON/THOMAS	03/2025	904963 03/17/2025	333	19.60	Mileage	3-13-25			1
		79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE) Total									
						494.20					
		79-603-000-0000-6356 - OTHER MISCELLANEOUS CHARGES									
DI	DI	13350-BENNING PRINTING & PUBLISHING	03/2025	244151 03/10/2025	333	492.50	Feedlot Meeting Advertisement				1
DI	DI	3245-KEYL KXDL HOTROD RADIO	03/2025	244170 03/10/2025	333	1,360.00	Radio Ads for Feedlot Meeting	877585			1
DI	DI	17822-WULF/BRADY	03/2025	244196 03/10/2025	333	250.00	Speaker for Feedlot Meeting	5001			1
DI	DI	7447-CLARISSA BALLROOM	03/2025	904974 03/31/2025	333	1,897.50	2025 Feedlot Mtg Venue/Food	202618			1
		79-603-000-0000-6356 - OTHER MISCELLANEOUS CHARGES Total									
						4,000.00					



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI		17840-STIFTER/STEPHEN		03/2025	244257	03/24/2025	333	10.75	Overpaid Sales Tax			1
DI	DI		16316-TRAVERSE SOIL & WATER CONSERVATION		03/2025	244284	03/31/2025	333	705.00	4' Regular Tubes - 300		06-5014	1
DI	DI		16316-TRAVERSE SOIL & WATER CONSERVATION		03/2025	244284	03/31/2025	333	828.00	4' Vented Tubes - 300		06-5014	1
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS					Total	1,543.75				
			PROGRAM 000 -					PROGRAM Total	6,867.61				
			PROGRAM 517 - FY2023 LCCMR PILOT TREE PLANTING PROJECT										
			79-603-517-0000-6810 - PROJ DEV EXP-FY23 LCCMR PILOT TREE-LP										
DI	DI		9900-MORRISON SWCD		03/2025	244228	03/17/2025	333	10.00	Reimb: Sign for Tree Planter		0307202502	1
			79-603-517-0000-6810 - PROJ DEV EXP-FY23 LCCMR PILOT					Total	10.00				
			79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT TREE-L										
DI	DI		17830-KOLODJI/MIKE		03/2025	244219	03/17/2025	333	525.00	Cost Share Payment FSP			1
DI	DI		17831-MOSHER/ LOU ANNA		03/2025	244229	03/17/2025	333	525.00	Cost Share Payment for FSP			1
			79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT					Total	1,050.00				
			PROGRAM 517 - FY2023 LCCMR PILOT TREE PLANTING PROJECT					Total	1,060.00				
			PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF										
			79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP COLLABOR/										
DI	DI		17839-BECKER/DARRICK AND RACHEL		03/2025	244201	03/17/2025	333	51,296.25	Cost Share Payment - Ag Waste			1
			79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP					Total	51,296.25				
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVI										
DI	DI		7447-CLARISSA BALLROOM		03/2025	904974	03/31/2025	333	1,000.00	2025 Feedlot Mtg Venue/Food		202618	1
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP					Total	1,000.00				
			PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF					Total	52,296.25				
			PROGRAM 527 - P25-0558 SOIL HEALTH DELIVERY										
			79-603-527-0000-5301 - MN GRANT-P25-0558 SOIL HEALTH DELIVE										
RE	RE		State of MN - DD		03/2025	145665	03/07/2025	222	32,000.00	FY25 Soil Health Delivery			1
			79-603-527-0000-5301 - MN GRANT-P25-0558 SOIL HEALTH					Total	32,000.00				
			PROGRAM 527 - P25-0558 SOIL HEALTH DELIVERY					Total	32,000.00				



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		PROGRAM 541 - C25-0169 TIER ONE: BIG SWAN LAKE PHOS RE										
		79-603-541-0000-5301 - MN GRANT-C25-0169 T1: BIG SWAN LAKE I										
RE	RE	State of MN - DD	03/2025	145832	03/24/2025	222	312,500.00 -	FY25 Competitive Grant				1
		79-603-541-0000-5301 - MN GRANT-C25-0169 T1: BIG SWAN				Total	312,500.00 -					
		PROGRAM 541 - C25-0169 TIER ONE: BIG SWAN LAKE PHOS				Total	312,500.00 -					
		RE										
		PROGRAM 551 - FEEDLOT										
		79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)										
DI	DI	8348-MACFO	03/2025	244133	03/03/2025	333	200.00	2025 MACFO Conference - Pratt				1
DI	DI	8348-MACFO	03/2025	244133	03/03/2025	333	200.00	2025 MACFO Conference - Anton				1
DI	DI	8348-MACFO	03/2025	244133	03/03/2025	333	150.00	2025 MACFO Dues - Pratt				1
DI	DI	8348-MACFO	03/2025	244133	03/03/2025	333	125.00	2025 MACFO Dues - Anton				1
DI	DI	20289-TODD CO MIS DEPT	03/2025	244143	03/03/2025	333	412.50	PointSolutions - Subscriptions				1
		79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)				Total	1,087.50					
		PROGRAM 551 - FEEDLOT				Total	1,087.50					
		PROGRAM 563 - LOCAL WATER MNG GRANT										
		79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)										
DI	DI	9818-AREA II ENVIROTHON	03/2025	244198	03/17/2025	333	150.00	Support for AREA II Envirothon	Todd SWCD			1
		79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)				Total	150.00					
		PROGRAM 563 - LOCAL WATER MNG GRANT				Total	150.00					
		PROGRAM 583 - COUNTY RIPARIAN AID										
		79-603-583-0000-6807 - COST SHARE EXP-COUNTY RIPARIAN AID										
DI	DI	8328-GRONDAHL/KEVIN AND MARGARET	03/2025	244216	03/17/2025	333	8,527.50	Cost Share - Shoreline Project				1
		79-603-583-0000-6807 - COST SHARE EXP-COUNTY RIPARIAN				Total	8,527.50					
		PROGRAM 583 - COUNTY RIPARIAN AID				Total	8,527.50					
		PROGRAM 595 - FEEDLOT PERFORMANCE FUNDS										
		79-603-595-0000-6845 - PROG/PROJ EXP-FEEDLOT PERFORMANCE										
DI	DI	7447-CLARISSA BALLROOM	03/2025	904974	03/31/2025	333	113.33	2025 Feedlot Mtg Venue/Food				1
		79-603-595-0000-6845 - PROG/PROJ EXP-FEEDLOT				Total	113.33					
		PROGRAM 595 - FEEDLOT PERFORMANCE FUNDS				Total	113.33					



Tran	G/L	Receipt/Warrant						Invoice	Accr			
SC	Type	Vendor	Mont	NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Number	Cd	Basis	R1R2
				DEPT 603 - S&W (FEEDLOT-CO MATCH) Total			274,397.81 -					
				Fund 79 - TODD SOIL & WATER AGENCY FUND Total			274,397.81 -					
		121 Transactions	19 Accounts			Final Total	274,397.81 -					

STATE OF MINNESOTA



Julie Blaha
State Auditor

Suite 500
525 Park Street
Saint Paul, MN 55103

March 27, 2025

Doug Host, CPA
CliftonLarsonAllen LLP
14275 Golf Course Drive, Suite 300
PO Box 648
Brainerd, Minnesota 56401-0648

Dear Doug Host:

We have completed our review of your draft report on the Todd Soil and Water Conservation District (SWCD) for the year ended December 31, 2024. We noted the following items:

- The presentation of the combined Governmental Fund Balance Sheet with the Statement of Net Position along with the combined governmental funds revenues, expenditures and changes in fund balance with the Statement of Activities is appropriate to present in this combined format if it is a single program entity. A government should not be considered “single program” if it budgets, manages, or accounts for its activities as multiple programs. Please review to ensure that you continue to believe that the Soil and Water Conservation District meets the criteria of a single program entity as discussed in GASB 34 paragraphs 134 and 135.
- In the Opinion, the Emphasis of Matter paragraph (page 1) references Note 4, however, it should be Note 5 to match the restatement note.

After considering the above items, you may proceed with the final issuance of the report. This desk review is intended to be a quick review of the financial report. Had we performed an in-depth review additional items may have been noted. We are presenting all the items we did note, no matter how significant. Unless specifically identified as needing correction, we will rely on your firm to determine whether to make the suggested corrections for the 2024 report. If your firm is responsible for report distribution, please send a final copy to my attention. Thank you for your cooperation. If you have any questions, please give me a call at (651) 296-4083.

Sincerely,

/S/

Lisa Young, CPA
Director of Standards and Procedures

cc: Todd SWCD
Amie Wunderlich, BWSR

Rip Rap and Beach Blanket Standards

Rip Rap

F. Placement of rock (or other similar material) riprap including associated grading of the shoreline and placement of a filter blanket, requires a shoreland alteration permit and must be done in accordance with Minnesota Department of Natural Resources (DNR) standards.

(i) Rock riprap will only be allowed in situations where active erosion problems exist and shall not be permitted for aesthetic purposes alone.

(ii) Vegetation, such as dogwood or willow, is encouraged to be planted into the rip rap to help stabilize the bank and prevent erosion.

(iii) Once placed with an approved shoreland alteration permit, existing riprap may be repaired after wave or ice damage without an additional permit provided that it is repaired to DNR standards.

Sand Blanket

I. Installation of a beach sand blanket may be permitted, with a shoreland alteration permit, provided that:

(i) They are constructed in accordance with Minnesota Department of Natural Resources (DNR) standards, except that they shall not exceed 25 feet along the shoreline or 25 percent of the width of the lot, whichever is less (50 feet or 50 percent of the width of the lot, whichever is less, for water-oriented commercial properties);

(ii) Berms or other permanent structural methods must be used to prevent erosion of beach sand into the water body, either from down slope runoff or wave action;

(iii) Sand used for beach sand blankets must be clean and washed, free of pollutants and nutrients and shall require a separate permit to be replaced if washed away;

(iv) Beach sand blankets may only be replaced once after the initial placement if it is eroded or has otherwise been lost due to waves, ice or other action likely to re-occur. In such a case the landowner shall re-establish natural soils and vegetation or use other approved methods to stabilize the shoreline;

(v) Each sand blankets may not be placed in steep slopes or bluff areas.

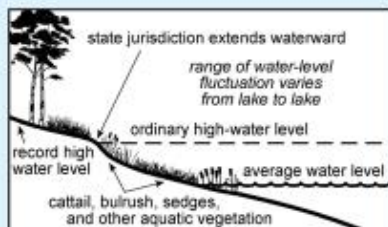
Shoreline Alterations: Riprap



Is an individual permit required?

For most projects constructed *below* the ordinary high-water level* (OHWL) of public waters, an individual Public Waters Work Permit is required by the Minnesota Department of Natural Resources (DNR).

Riprap exception: An individual permit from the DNR is not required for riprap placement if the conditions outlined in this information sheet are followed.



Shoreline cross section.

If you have questions concerning the contents of this information sheet, contact your local DNR Area Hydrologist. See contact information on reverse side.

Please note that local units of government and other agencies may require a permit for this project.

*For lakes and wetlands, the OHWL is the highest elevation that has been maintained as to leave evidence on the landscape. It is commonly that point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial. For watercourses, the OHWL is the top of the bank of the channel. For reservoirs and flowages, the OHWL is the operating elevation of the normal summer pool.

What can I do to keep my shoreline from washing away?

If your shoreline is eroding, any of the following events may be destabilizing your soil, resulting in erosion: fluctuating water levels, increased wave or wake action, ice pushes, loss of natural vegetation, and human activity. Protecting your shoreline from erosion may not require you to replace natural shoreline with a high-cost, highly engineered retaining wall or riprap.

There are affordable, low-impact methods to stabilize your shoreline and still protect property values, water quality, and habitat. The Minnesota Department of Natural Resources (DNR) encourages you to consider planting native vegetation to control shoreline erosion, enhance aesthetic values, and contribute to better water quality in your lake (see Lakescaping information sheet).

Both riprap and retaining walls can reduce erosion, but they can be expensive and negatively affect lakes by creating a barrier between upland areas and the shoreline environment. Riprap should only be used where necessary and never to replace a stable, naturally vegetated shoreline. Additionally, installing riprap on a stream or river bank is a special condition that may require professional advice to ensure that the structure will stand up to the fluctuations in water levels and flowing conditions.

Natural rock riprap consists of coarse stones randomly and loosely placed along the shoreline. You should consult your DNR Area Hydrologist to determine whether your shoreline needs riprap to stop erosion. If there is a demonstrated need, such as on steep slopes, you may want to consider placing riprap or a combination of riprap and vegetation. In most cases, vegetation planted in the rocks will stabilize the riprap and improve the appearance of your shoreline. Naturalizing your shoreline is the most important contribution you can make to enhance water quality, maintain fishery resources, and provide wildlife habitat.

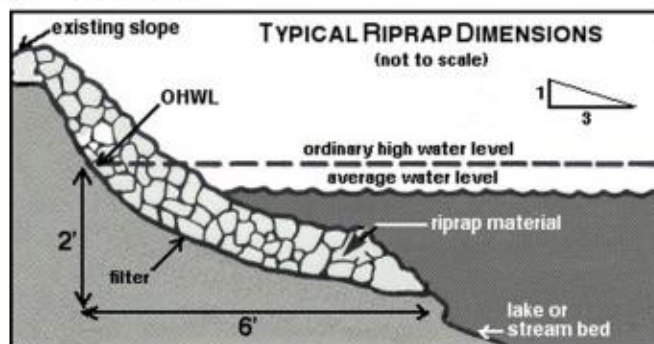


Shoreline stabilized with riprap and enhanced with a vegetative buffer.

Shoreline Alterations: Riprap

Installation of riprap is allowed only where there is a demonstrated need to stop existing erosion or to restore an eroded shoreline. An individual DNR Public Waters Work Permit is *not* required if the installation meets all of the following conditions:

- The riprap must not cover emergent aquatic vegetation, unless authorized by an aquatic plant management permit from the DNR's Division of Fisheries.
- Only natural rock (cannot average less than 6 inches or more than 30 inches in diameter) may be used that is free of debris that may cause pollution or siltation. Concrete is not allowed.
- A filter of crushed rock, gravel, or filter fabric material must be placed underneath the rock.
- The riprap must be no more than 6 feet waterward of the ordinary high-water level (OHWL; see sidebar on page 1).
- The riprap must conform to the natural alignment of shore and must not obstruct navigation or the flow of water.
- The minimum finished slope waterward of the OHWL must be no steeper than 3 to 1 (horizontal to vertical).
- The riprapped area must be no more than 200 linear feet of shoreline along lakes and wetlands or, along shorelines of streams, must be less than five times the average width of the affected watercourse.
- The site must not be a posted fish spawning area, designated trout stream, or along the shore of Lake Superior.



What are some other issues to consider?

A row of boulders at the water's edge is not considered natural rock riprap. Rows of stacked boulders function as a retaining wall, and installation would *require* an individual permit from the DNR. Retaining walls are very damaging to the near-shore environment. Retaining walls cause wave action that scours the lakebed, displacing bottom sediment and creating an extremely sterile environment. The cumulative effect of numerous wall structures on a lake reduces critical habitat for fish and wildlife resources and much of the food chain they depend on. Retaining walls require structural maintenance and are frequently damaged by ice action and undermined by wave action.

Riprap is not maintenance free and does not eliminate ice heaving, but it is easier to return the rocks to their original positions than to repair a wall. Consider planting within the riprap to add color, interest, and diversity. Live cuttings and plant plugs can be planted within riprap to provide additional slope stability and give your shoreline a more natural appearance.

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DNR Contact Information



DNR Ecological and Water Resources
website and a listing of Area Hydrologists:
<http://mndnr.gov/waters>

DNR Ecological and Water Resources
500 Lafayette Road, Box 32
St. Paul, MN 55155
(651) 259-5100

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DNR Information Center

Twin Cities: (651) 296-6157
Minnesota toll free: 1-888-646-6367
Telecommunication device for the deaf (TDD): (651) 296-5484
TDD toll free: 1-800-657-3929

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This information is available in an alternative format on request.











Reminder!

Comprehensive Plan Kick off Meeting on April 15th at 6:00 PM.
Browerville Community Center

District Managers Report from March 12 to April 10, 2025

****Highlights Only:****

☐ Grants:

- ✓ Reviewed Water Craft Inspection RFP submissions and selected to go with WaterGuards for 2025-~15,000 cheaper than other RFP; **Likelihood of future funding for this program to be cut by 50%- after 2025**
- ✓ AIS cost-share award letters to Lake Associations
- ✓ LCCMR Tree planting Grant, 1st qtr. report
- ✓ Publication of the SWCD Annual Report and Newsletter- **LOTS** of calls after that went out
- ✓ Attended MACFO for the Feedlot Program
- ✓ Kick-off Lead planning meeting with Big Swan Lake Association- will be sending out postcards to surrounding landowners inviting them to participate in grant activities-Larry
- ✓ Applied for MDH Grant application-asked for \$49,500 for nitrate machine, mobile education unit, and cost of student intern
- ✓ Interviews for Farm Conservation/ Feedlot/Nutrient Management Position **Update**
- ✓ **WCA PRAP Assessment meeting**- Riparian team is meeting or exceeding in all areas of performance and expectation. **We do need to update some of the County and SWCD policies, as well as agreements with Cities/TWPs who ask the County to take on WCA activities for them**
- ✓ Several site visits with townships, engineers, and landowners

☐ Meetings:

- Area Two Managers' Meeting- **asking for Nutrient management position to be filled ASAP;** discussion on the future of competitive grant funding
- 4 Watershed Meetings
- NRCS/SWCD combined Meetings
- Annual TWP Meeting
- Feedlot Meeting- excellent feedback shared publically at other meetings, individual phone calls and comments- It doesn't have to be perfect to be great! Nice to see Commissioner Noska and Commissioner Becker present- very positive feedback from both
- Contractor Meeting
- Varner project- Pre-Construction Meeting
- ✓ Working with Kanati Land Management to develop a landowner tree planting training for Tree sales

Board Awareness- Farm Conservation of the Year Award Supervisor Update

Wetland Conservation Act Administrative Review Report

Report Prepared for: *Todd County*

Report Date: *4/2/25*

Prepared by: *Dilan Christiansen, Wetland Specialist; Matthew Johnson, Wetland Specialist*

Introduction

In 1991, the Legislature passed the Wetland Conservation Act (WCA) in order to achieve a no-net loss in the quantity, quality, and biological diversity of Minnesota's wetlands. In doing so, they designated certain implementation responsibilities to local government units (LGUs) and soil and water conservation districts (SWCDs) with the Board of Water and Soil Resources (BWSR) to provide oversight. One oversight mechanism is an administrative review of how LGUs and SWCDs are carrying out their responsibilities.

BWSR uses the administrative review process to evaluate LGU and SWCD performance related to their responsibilities under the WCA. The review is intended to determine if an LGU or SWCD is fulfilling their responsibilities under WCA and to provide recommendations for improvement as applicable.

This review has been conducted in conjunction with the PRAP process, a summary of which is provided in the overall PRAP report.

Methods

Data for this report was collected via direct interview(s) with staff, a review of an appropriate number and type of project files, a review of existing documentation on file (i.e. annual reporting/resolutions), and through prior BWSR staff experience/interaction with the LGU or SWCD. In some cases, a project site review may be necessary. Generally, interviews, project file reviews and site visits were done with two BWSR staff on agreed upon dates.

BWSR Staff interviewed Kasen Christiansen, Todd County WCA LGU, on March 17th at the Todd County SWCD Office in Long Prairie, MN. Additionally, BWSR Staff also interviewed Deja Anton, and Josh Votruba representing Todd SWCD TEP members in the same meeting. WCA-related Performance Standards for both the County and SWCD are included in the report summary and recommendations found below. In addition to the data forms collected (see Attachment A), eight project files were reviewed (one enforcement, boundary/type, replacement plan, one LGRWRP, two exemptions, and two no-loss decisions). WCA-related County and municipal resolutions are viewed, and copies retained. No project site visits are conducted for this report. BWSR staff conducting the review are Wetland Specialists Dilan Christiansen & Matthew Johnson.

The review will focus on a combined nine performance standards for both the County and SWCD roles in the administration and execution of the local WCA program.

Compliance with Performance Standards are ranked from “Does not meet minimum requirements”, “Meets minimum requirements but needs improvement”, to “Effectively implementing the program”. If necessary, recommendations to further improve implementation are listed.

A copy of the questions and forms used during the data collection phase are located in Attachment A.

WCA Report Summary and Recommendations

A. Administration

Todd County and the SWCD office have a unique relationship when compared to most other counties. Todd County “absorbed” the SWCD office some time ago and has assigned county staff to SWCD duties. This leads to some unique scenarios when administering WCA in the county. The Todd County Planning and Zoning Department acts as the WCA LGU while also assigning county employees as the SWCD TEP members. WCA LGU and SWCD staff take an active role in administering WCA and are all valuable members of TEP. In general, the LGU follows WCA procedure; utilizes the Technical Evaluation Panel (TEP); and takes a reasonable and prudent approach to administering the Rule.

WCA Performance Standard 1- **County has resolution assuming WCA responsibilities and appropriate delegation**

Todd County adopted WCA through resolution in 1992. Then later in 1992, the county delegated WCA administration to the SWCD office and in 1993 the county passed resolution taking back WCA administration. In practice, Todd County currently acts as the WCA LGU for all municipalities within its borders. In 2018, the County accepted WCA administration in a

majority of the larger cities in the county, however, not every city has passed a resolution delegating to the County. Reviewers recommend obtaining resolutions for every city within Todd County's borders. In 2019 (after Todd County absorbed the SWCD office) Todd County passed a joint resolution with the Todd SWCD board in an attempt to clarify the County and SWCD's WCA roles under their unique situation. The resolution states that the County is the WCA LGU, but then goes on to contradict itself by referencing the 1992 resolution that names the SWCD as the LGU. Additionally, the resolution states that staff have decision making authority for no-loss, exemptions, and sequencing approval decisions. While the "Division Director" has decision making authority for replacement, banking, restoration/replacement orders, and all denial decisions. There is no reference to boundary type decisions. Reviewers found that in current practice staff are making the final decision for all application types. The resolution also frequently references specific position titles, such as "WCA Coordinator", that no longer exist. BWSR recommends updating language like this to be more general such as "as delegated" to keep resolutions up to date with internal changes. Overall, given the County and SWCD's unique relationship, WCA administration is being handled effectively and efficiently, however, BWSR recommends updating resolutions and adjusting their process accordingly.

The County meets minimum requirements but needs improvement

Recommendations:

1. Consider updating delegation resolution to clearly lay out which entity is the WCA LGU.
2. Consider updating delegation resolution so that current staff have decision making authority through resolution.
3. Consider obtaining WCA authority through resolution for all cities in the county.

WCA Performance Standard 2- County has a knowledgeable and trained staff member that manages WCA program and/or has secured a qualified delegate.

The County currently benefits from multiple capable and experienced staff. The LGU has two staff who work with WCA administration. Both staff can serve as the LGU TEP member or SWCD TEP member when needed, however one of them is often the primary LGU TEP member. Both are MWPCP certified and handle WCA administration well.

The County is effectively implementing the program.

WCA Performance Standard 3- SWCD has Technical Professional appointed and serving on WCA TEP.

As stated in standard 2, the County has two staff members that are interchangeable as the SWCD TEP member. In addition to this, Deja Anton also serves the TEP on behalf of Todd County SWCD. An SWCD TEP member is always present for TEP meetings and provide valuable input.

The SWCD is effectively meeting this standard.

B. Execution and Coordination

WCA Performance Standard 4- WCA decisions and determinations are made in conformance with WCA Requirements

The WCA project file review found that the LGU adheres to MN Rule 8420 very well. The County is large and has a wide variety of land uses and this does generate a high workload for staff. A majority of no loss and exemption decisions are handled “informally” whereas the LGU meets with landowners and provides WCA guidance without the use of the joint application. This is common practice throughout more rural counties and can be an efficient way to work with landowners when appropriate. When an application that requires an NOA is received by the LGU, a NOA is sent and the appropriate comment period is given to TEP members. Throughout all files the LGU excels at processing requests and making decisions in conformance with WCA.

Reviewers found that in all decisions reviewed, the files contained the necessary information needed to make a good decision. Reviewers noted that files could benefit from some kind of timeline tracking to better track 15.99 deadlines and major events. This would ensure there are no default approvals and assist in future file review. In one case (De Minimis File), the landowner requested over email a review of their proposed plans and included a site plan (5/15/24). The LGU proceeded to assist the landowner over the next few months and eventually a NOD was issued for the project (9/6/24). Under 15.99, any written land use request from a landowner may be seen as an “application” and therefore subject to 15.99 deadlines. The initial request from the landowner on 5/15/24 could be seen as an “application” and since the LGU did not deem the landowners written request as incomplete within 15 days, it would be deemed as a complete application. While the LGU did ultimately make a decision on the request, it was made on 9/6/24 and was outside of the 60 days from when the request was initially received. This would technically result in a default approval. BWSR recommends exercising caution when processing informal applications and recommends treating them as a

formal application when tracking 15.99. Aside from this, all files were handled extremely well and all NODs contained excellent findings.

The County is effectively implementing the program.

Recommendations:

1. Consider utilizing some form of a timeline tracking system for 15.99 deadlines and major events.

Performance Standard 5- WCA TEP reviews and recommendations are appropriately coordinated.

TEP meetings are set on a reoccurring date every month. The LGU coordinates and effectively facilitates TEP meetings with all required members. Materials relevant to items of discussion are provided in advance to allow for preliminary review by TEP members.

TEP is utilized often and opinions are taken into consideration. Both the LGU and SWCD contribute to the discussion and provide valuable input on projects. The DNR TEP member is always invited to TEP and their opinion is always taken into consideration.

The LGU effectively coordinates TEP reviews and recommendations.

WCA Performance Standard 6- County has certified wetland delineator on staff or retainer

This is a “high performance standard”. Two of the county staff have attended the 5-day course and have obtained their certification.

The County is meeting this high-performance standard.

WCA Performance Standard 7- Replacement and restoration orders are prepared in conformance with WCA

As noted in the 2018 joint resolution, all WCA violations are offered a voluntary restoration option prior to formal enforcement. This is a very common practice across all counties and can help to expedite the enforcement process while also maintaining good relations with landowners. One formal enforcement file was provided for review. When reviewing this file, reviewers noted that the file contained nearly all necessary information, and a timeline of all major events was included. The LGU appears to have followed 8420.0900 enforcement

procedures and the resulting resolution was in conformance with WCA. When reviewing the restoration order, it was noted that in addition to restoration, it also ordered replacement. BWSR recommends that in scenarios where restoration is not feasible or prudent, a separate replacement order be issued in addition to the restoration order. This is a very minor paperwork mistake that can easily be rectified in future cases. Reviewers also noted that the findings in the RO could benefit from including information as to how the SWCD identified that the violation occurred in a wetland. This can be achieved by collecting wetland indicators within the violation area and in adjacent wetlands. Lastly, as stated in standard 1, staff technically do not have the authority to write restoration/replacement orders and only the Division Director does. Currently in practice, staff are writing restoration orders. In addition to this, the acting LGU TEP member is the one writing the RO's. Per WCA, the SWCD TEP member is the only one who can assemble a RO. Given the unique situation with Todd County and the SWCD, this is an understandable mistake but should be rectified/clarified with an updated delegation resolution.

The County is effectively implementing the program.

Recommendations:

1. Consider updating delegation resolution to clearly lay out enforcement delegation.
2. Consider bolstering future RO findings with relevant wetland indicators.

WCA Performance Standard 8- SWCD TEP member contributes to TEP reviews, findings & recommendations

The SWCD TEP is active in TEP reviews and has played a critical role in complex findings and recommendations.

The SWCD is effectively meeting this standard.

CONCLUSIONS

BWSR commends Todd County and the Todd SWCD for their implementation of the Wetland Conservation Act. While resolutions do need updating and there are some small administrative improvements that can be implemented to further strengthen the program overall, Todd County is a leader in WCA administration for central Minnesota. On behalf of BWSR, thank you for cooperating in this WCA Review.

WCA Performance Standards Review Questions for LGU



Administration

- 1) Does the LGU have an adopting resolution assuming WCA responsibilities, and delegation/acceptance agreements (as applicable) in effect for all areas covered?

On file with BWSR are the following: Resolution from 1993 for Todd County accepting in 1993. Cities delegated to county with matching resolutions – Eagle Bend, Grey Eagle, Staples. Long prairie delegated but no matching accepting by Todd County. No information = Bertha, Browerville, Burtrum, Clarissa, Hewitt, Osakis, West Union. Also missing is delegation from County to SWCD if SWCD is separate entity. SWCD does not have matching accepting delegation.

- 2) Is there a resolution, rule or ordinance in place to allow staff decision-making authority as applicable?
Not on file with BWSR

- 3) Does the LGU have knowledgeable and trained staff to manage the WCA program or have secured a qualified delegate? *Consider background, training, and experience.* Are there areas in which staff requires additional training or experience?
Yes, multiple

- 4) Are WCA annual reporting requirements met?
Yes

- 5) Other questions specific to Region or LGU as determined by the reviewer. *Consider questions on administration of local rules/ordinances, CoWPMP, or other item.*
Is SWCD absorbed by County? Separate? Question related to resolutions.

Execution

- 1) Does the LGU make decisions and determinations in conformance with WCA Rule? *An appropriate number of project files and Enforcement cases should be reviewed (See WCA Project File Review and Summary Sheet) in conjunction with questions below.*
 - a. **Summary of Project Management** – include number/type of files reviewed; note specific examples of both solid performance and inconsistencies/errors. *Consider project tracking, noticing requirements, 15.99 rule, application of rule, level of NOD documentation/summary, handling of TEP recommendations in decision, and use of BWSR forms. Cite number of times an issue was noted, and file names if needed. Suggest improvements as needed.*
See project files
 - b. **Summary of Enforcement Case Management** - Does the LGU assist in resolving complaint's and/or violations? *Consider level of involvement/tracking progress, consultation with TEP or SWCD as needed, keeping others informed, provide assistance as requested, etc. The reviewer should evaluate an appropriate number of examples to summarize this item. Cite issues noted and file names if needed. Suggest improvements as needed.*

[Click here to enter text.](#)

- c. Is there a local appeals process set up by resolution, rule or policy? Does it address all decision types?

BWSR

- d. Are records retained for at least 10 yrs. on projects where a decision is made?

Yes electronically

2) Are TEP reviews and recommendations coordinated appropriately?

- a. Is the TEP utilized when required (i.e. if requested, LGRWRP projects, banking related projects, bank monitoring/deposit requests, public value requests)?

Yes, TEP is frequently utilized and TEP meetings are always productive.

- b. Are TEP findings and recommendation adequately summarized and utilized in the decision when required?

Yes, however NOD findings could include some TEP discussion.

- c. Does the LGU provide a staff member with expertise in water resource management to the TEP?

Yes, multiple

- d. In cases where the SWCD is Delegated as the LGU, are there two separate staff members serving on the TEP (i.e. one rep for LGU, one rep for SWCD)?

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3) Does the LGU have a Certified MN Wetland Professionals (Professional or In-Training) on staff or retainer?

****High Performance Standard**

Certified In Training

4) Does the LGU communicate and coordinate with other agencies and the public effectively? *Consider type and level of communication/coordination with the TEP, DNR Enforcement, other LGU's, and Planning & Zoning; assistance to the public and road authorities, educational content provided/distributed, etc.* ****High Performance Standard**

Yes very well. All required TEP members are always invited and additional county staff are brought in when needed.

5) Are there areas of concern identified by the LGU? Are there opportunities to promote competency or efficiencies identified by the LGU? *This question is intended to capture items which the LGU staff has identified as a problem with the goal of coming up with creative ways to address it (i.e. specific training needs, process changes, rule clarity, contact with other LGU's, etc.).*

[Click here to enter text.](#)

6) Other questions specific to Region or LGU as determined by the reviewer:

[Click here to enter text.](#)

Summary: [Click here to enter text.](#)

WCA Enforcement Project File Review and Summary Sheet

****Use for evaluating SWCD Performance on preparation of replacement and restoration orders. ****



Enforcement File #1

- 1) Project File name/ID. Stocco

Response

- 2) Was an RPN, CDO or other notification of a WCA violation issued? Did SWCD staff promptly make an onsite visit upon request by the LGU or DNR Enforcement? *Consider how the violation was started, any voluntary or local ordinance attempts to resolve the violation, and the timeliness of the SWCD response after an order is requested.*

CDO was issued; unsure how the violation came up; SWCD did make a site visit;

- 3) Did the SWCD request assistance for inspection and/or preparing the order from the TEP, LGU or Enforcement staff? Was input sought?

Yes, DNR staff were present for the site visit;

Order Content

- 4) Was the appropriate BWSR form used and filled out completely? *Consider the completeness of the order, not the quality (i.e. name/address, location info, FOF, restoration plan, deadlines for completion and application submittal, necessary attachments)*

Yes; Good FOF, would recommend some language as to how you determined it was a wetland (indicators); Restoration action #1 sounds like you are forcing them to purchase credits and that the app will be approved, recommend using a replacement order if you are forcing them to purchase credits and the decision is already made. Otherwise, for a restoration order, focus on steps needed for restoration of the full impact. Otherwise, the landowner can always apply for a AFT replacement for some/all of the restoration on their own accord; Restoration action 3 states that SWCD will provide technical assistance with seeding requirements, add those requirements into the RO order and specify required seed mixes.

- 5) Were the findings of fact and restoration plan adequate, generally understandable, and conform to WCA requirements? Are wetland types & impact types identified with area estimates provided? Were TEP findings and/or recommendations made and summarized adequately? Are attachments included? *Consider the clarity, legibility, and adequacy of the RO. Identify concerns/issues or suggest improvements as necessary.*

Yes

- 6) Did the restoration plan allow for at least 30 days to complete the restoration? Was the deadline reasonable/feasible based on scope of work and/or conditions?

Yes, Action deadlines were clear and reasonable. RO ordered an ATF application be submitted within 30 days and restoration work to be completed approximately 60 days. Deadline was reasonable and feasible as it allowed work to be completed entirely during the summer construction season.

- 7) If replacement was ordered, was restoration no longer feasible or prudent? Was the TEP consulted?

It appears replacement was ordered though not with the correct form; the reason for replacement appears to be due to the area being heavily shaded and therefore difficult to establish veg. does this make it no longer feasible/prudent, maybe; unknown if TEP was consulted.

Tracking and Follow up

- 8) Did the file contain a tracking log or other tracking mechanism of any site visits, follow up conversations or other contacts with parties involved?

Yes, good tracker but could have a little more info (e.g. how the violation was found, was TEP consulted and when, when were ATF apps received/approved, major conversations with landowner, etc.); TEP findings form in decisions folder provides little information and is difficult to determine where it fits in with the violation as a whole;

- 9) If extensions were granted, were they been handled appropriately with DNR Enforcement?
No extension

- 10) If resolved, was a Certificate of Satisfactory Restoration completed (currently a determination form) and provided to LGU, Enforcement, TEP? If unresolved, was the LGU/Enforcement informed?
Yes resolved and corresponding Determination Notice of completion is on file.

Summary: Good log of events; Violation appears to have been handled well and achieved the desired results; Recommend logging the initial complaint or what initiated the investigation; Recommend issuing a separate replacement order for any forced replacement, keep restoration order centered around restoration; Recommend adding more information into FOF as to why restoration was not feasible or prudent in the replacement area; The file could be improved by documenting and explaining the process/criteria used to determine wetland boundaries and that, in fact, wetland was impacted. Although not necessary, utilizing the TEP during data collection on site would improve the record. Also, requesting TEP to make findings and recommendations about next steps would bolster the record

Enforcement File #2

- 1) Project File name/ID.

Response

- 2) Was an RPN, CDO or other notification of a WCA violation issued? Did SWCD staff promptly make an onsite visit upon request by the LGU or DNR Enforcement? *Consider how the violation was started, any voluntary or local ordinance attempts to resolve the violation, and the timeliness of the SWCD response after an order is requested.*
- 3) Did the SWCD request assistance for inspection and/or preparing the order from the TEP, LGU or Enforcement staff? Was input sought?

WCA LGU Project File Review and Summary Sheet



Project File #1

- 1) Project File name/ID and application Type(s). Boundary, Creamery Ave

Completeness/NOA

- 1) Is there a record of when the application was considered complete or date stamped and assumed complete? If not, was an incomplete notification sent within 15 business days? NOA marks application as complete 7/5/23, App was received 7/5/23; no specific email/date stamp for considering it complete
- 2) Was the appropriate BWSR NOA form sent/completed to the required parties within 15 business days of the application being completed if required? Yes

The NOD, 15. 99, TEP involvement, and appeal process

- 3) Was a decision made on the application and the NOD sent using the appropriate BWSR form to the required parties within 10 business days of the decision? Yes, decision made 8/17/23 and NOD sent 8/17/23,
- 4) Was the NOD form completed? *Review all check boxes, dates entered, correct attachments and appeal process ID. Consider the adequacy of the decision summary, conditions included, and findings to support the decision where needed. Identify concerns/issues or suggest improvements as necessary.* Yes,
- 5) Was the decision made within the 60-day timeframe as appropriately extended? Were extensions properly notified/documented? Yes, no extensions needed
- 6) Were TEP findings and/or recommendations made and summarized adequately? If so, was the recommendation considered in the decision? If the decision does not agree with TEP, were detailed reasons provided in the NOD/record? Yes; NOD states approved with conditions though none of the conditions apply to boundary approval, not a bad thing to have but not necessary; would recommend adding the date of on-site review

File #1 Summary: Everything looks good; would recommend adding date of on-site review to the findings (very minor)

Project File #2

- 1) Project File name/ID and application Type(s). De Minimis

Completeness/NOA

- 1) Is there a record of when the application was considered complete or date stamped and assumed complete? If not, was an incomplete notification sent within 15 business days? No formal application submitted; email chain with landowner that describes the request along with additional info; first email was sent 5/16/24
- 2) Was the appropriate BWSR NOA form sent/completed to the required parties within 15 business days of the application being completed if required? No NOA

The NOD, 15. 99, TEP involvement, and appeal process

- 3) Was a decision made on the application and the NOD sent using the appropriate BWSR form to the required parties within 10 business days of the decision?
No formal application submitted however the landowner did submit building plans to the LGU and an email describing the project. This could be considered a land use application under 15.99. First "request" was submitted around 5/16/24-5/20/24 and NOD sent out 9/6/24. This technically is over 60days with no extension. This informal way of reviewing a proposal is ok, but I would recommend still adhering to 60days or notifying the landowner that their email proposal is not considered a complete application.
- 4) Was the NOD form completed? *Review all check boxes, dates entered, correct attachments and appeal process ID. Consider the adequacy of the decision summary, conditions included, and findings to support the decision where needed. Identify concerns/issues or suggest improvements as necessary.*
Yes
- 5) Was the decision made within the 60-day timeframe as appropriately extended? Were extensions properly notified/documented?
See #3
- 6) Were TEP findings and/or recommendations made and summarized adequately? If so, was the recommendation considered in the decision? If the decision does not agree with TEP, were detailed reasons provided in the NOD/record? Yes, good LGU findings

File #2 Summary: Good LGU findings; Be careful of informal applications and 15.99; if it looks at all like a land use request, follow 15.99 or notify landowner of incomplete application.

Project File #3

- 1) Project File name/ID and application Type(s). Sorlie Drainage

Completeness/NOA

- 1) Is there a record of when the application was considered complete or date stamped and assumed complete? If not, was an incomplete notification sent within 15 business days? No NOA, informal application
- 2) Was the appropriate BWSR NOA form sent/completed to the required parties within 15 business days of the application being completed if required? No NOA

The NOD, 15. 99, TEP involvement, and appeal process

- 3) Was a decision made on the application and the NOD sent using the appropriate BWSR form to the required parties within 10 business days of the decision?
Yes
- 4) Was the NOD form completed? *Review all check boxes, dates entered, correct attachments and appeal process ID. Consider the adequacy of the decision summary, conditions included, and findings to support the decision where needed. Identify concerns/issues or suggest improvements as necessary.*
Yes but forgot to check how long the decision is valid for.
- 5) Was the decision made within the 60-day timeframe as appropriately extended? Were extensions properly notified/documented?
No record of when the request came in.
- 6) Were TEP findings and/or recommendations made and summarized adequately? If so, was the recommendation considered in the decision? If the decision does not agree with TEP, were detailed reasons provided in the NOD/record? Condition F is something that should be received and review by the LGU prior to making a decision for Subp.2. This approval appears to be for subp.3 which does not require these items. Additionally, the request is not necessarily drainage maintenance, subp. 3 is fine here but No Loss A may be a better fit since we are switching to a less impactful drainage feature.

File #3 Summary: Good LGU findings and map provided to landowner is solid; Would recommend some sort of file log that tracks when the landowner initially reached out and all subsequent major events (when the LGU received the proposed plans, important phone calls, important information for making a decision, etc.). Be careful about adding conditions that may not apply to the requested exemption.

Project File #4

- 1) Project File name/ID and application Type(s). LGRWRP L7061

Completeness/NOA

- 1) Is there a record of when the application was considered complete or date stamped and assumed complete? If not, was an incomplete notification sent within 15 business days? No complete application email/date stamp from LGU, NOA states complete app 8/15/24
- 2) Was the appropriate BWSR NOA form sent/completed to the required parties within 15 business days of the application being completed if required? Yes, NOA sent 8/19/24

The NOD, 15. 99, TEP involvement, and appeal process

- 3) Was a decision made on the application and the NOD sent using the appropriate BWSR form to the required parties within 10 business days of the decision?
LGRWRP App signed 10/23/24

- 4) Was the NOD form completed? *Review all check boxes, dates entered, correct attachments and appeal process ID. Consider the adequacy of the decision summary, conditions included, and findings to support the decision where needed. Identify concerns/issues or suggest improvements as necessary.*

[Click here to enter text.](#)

- 5) Was the decision made within the 60-day timeframe as appropriately extended? Were extensions property notified/documentated?

[Click here to enter text.](#)

- 6) Were TEP findings and/or recommendations made and summarized adequately? If so, was the recommendation considered in the decision? If the decision does not agree with TEP, were detailed reasons provided in the NOD/record?

[Click here to enter text.](#)

File #4 Summary: Everything looked good; would recommend a tracking timeline; I screwed up on one of my comments,

Project File #5

- 1) Project File name/ID and application Type(s). Gessell No Loss

Completeness/NOA

- 1) Is there a record of when the application was considered complete or date stamped and assumed complete? If not, was an incomplete notification sent within 15 business days? No formal app, no timeline of events
- 2) Was the appropriate BWSR NOA form sent/completed to the required parties within 15 business days of the application being completed if required? [Click here to enter text.](#)

The NOD, 15. 99, TEP involvement, and appeal process

- 3) Was a decision made on the application and the NOD sent using the appropriate BWSR form to the required parties within 10 business days of the decision?

Yes, both done on 6/23/23

- 4) Was the NOD form completed? *Review all check boxes, dates entered, correct attachments and appeal process ID. Consider the adequacy of the decision summary, conditions included, and findings to support the decision where needed. Identify concerns/issues or suggest improvements as necessary.*

Yes

- 5) Was the decision made within the 60-day timeframe as appropriately extended? Were extensions property notified/documentated?

[Click here to enter text.](#)

- 6) Were TEP findings and/or recommendations made and summarized adequately? If so, was the recommendation considered in the decision? If the decision does not agree with TEP, were detailed reasons provided in the

NOD/record?
existing footprint.

LGU Findings are good; would recommend a condition pertaining to not exceeding the

File #5 Summary: LGU findings are good and 1983 permit was helpful; recommend adding condition about not exceeding existing footprint; recommend timeline of events; NOD marked TEP recommendation as approved with conditions but there is no indication that the application was sent/discussed with TEP prior to approval. Do not mark the box if there was no TEP input and if there was, add some language into the LGU findings about the TEP input.

Project File #6

- 1) Project File name/ID and application Type(s). Gas No Loss

Completeness/NOA

- 1) Is there a record of when the application was considered complete or date stamped and assumed complete? If not, was an incomplete notification sent within 15 business days? Email stating app was received on 12/29/23 but no complete application email.
- 2) Was the appropriate BWSR NOA form sent/completed to the required parties within 15 business days of the application being completed if required? No NOA

The NOD, 15. 99, TEP involvement, and appeal process

- 3) Was a decision made on the application and the NOD sent using the appropriate BWSR form to the required parties within 10 business days of the decision?
Yes
- 4) Was the NOD form completed? *Review all check boxes, dates entered, correct attachments and appeal process ID. Consider the adequacy of the decision summary, conditions included, and findings to support the decision where needed. Identify concerns/issues or suggest improvements as necessary.*
Yes
- 5) Was the decision made within the 60-day timeframe as appropriately extended? Were extensions property notified/documentated?
Yes
- 6) Were TEP findings and/or recommendations made and summarized adequately? If so, was the recommendation considered in the decision? If the decision does not agree with TEP, were detailed reasons provided in the NOD/record? LGU findings are very good,

File #6 Summary: Great findings; Recommend timeline of events;

Project File #7

- 1) Project File name/ID and application Type(s). [Essentia Health Replacement](#)

[Completeness/NOA](#)

- 1) Is there a record of when the application was considered complete or date stamped and assumed complete? If not, was an incomplete notification sent within 15 business days? [No, NOA states App was received 6/30/23 and saved email from applicant says it was submitted 6/30/23.](#)
- 2) Was the appropriate BWSR NOA form sent/completed to the required parties within 15 business days of the application being completed if required? [Maybe, NOA states app was received 6/30/23 and sent on 7/17/23. Depending on when the app was deemed complete, it could be later than 15 days.](#)

[The NOD, 15. 99, TEP involvement, and appeal process](#)

- 3) Was a decision made on the application and the NOD sent using the appropriate BWSR form to the required parties within 10 business days of the decision?
[Yes, sent same day](#)
- 4) Was the NOD form completed? *Review all check boxes, dates entered, correct attachments and appeal process ID. Consider the adequacy of the decision summary, conditions included, and findings to support the decision where needed. Identify concerns/issues or suggest improvements as necessary.*
[Yes all boxes checked;](#)
- 5) Was the decision made within the 60-day timeframe as appropriately extended? Were extensions properly notified/documented?
[Click here to enter text.](#)
- 6) Were TEP findings and/or recommendations made and summarized adequately? If so, was the recommendation considered in the decision? If the decision does not agree with TEP, were detailed reasons provided in the NOD/record? [Click here to enter text.](#)

File #7 Summary: [Would recommend attaching NOD to joint app; good findings and conditions; good email retention;](#)

Project File #8

- 1) Project File name/ID and application Type(s).

[Completeness/NOA](#)

- 1) Is there a record of when the application was considered complete or date stamped and assumed complete? If not, was an incomplete notification sent within 15 business days? [Click here to enter text.](#)



Mike and Tereasa Wagner Well Sealing Project

Location Information		Project Information	
Parcel Number	19-0025200 & 08-0018000	Project Type	Ecological
Township Name	Moran and Fawn Lake	Practice Types	Well Sealing
TWP, Range, Section	132, 33, 24 & 132, 32, 18	Project Codes	351
Major Watershed	Long Prairie	Field Technicians	Deja Anton
Minor Watershed	14034	Engineering Assistance	N/A
POA Targeted Initiative:		Safe Passages: Protect Surface Waters through Cost-share Practices	

Resource Concern and Project Purpose Description

Landowner has (3) wells located on 19-0025200 that are no longer in use and 08-0018000 landowner has (1) well that he would like to seal. The soils in which the wells were constructed are a mixture of sands, coarse gravel and sandy loams with medium to high permeability and seepage rates of up to 20 inches per hour in the sandy loams. The perching of the water table at or above 2.5-4' into the ground is also common during certain periods of the year bringing the table to within the high permeability range of the soils. The remainder of the year, seepage is less likely as we go deeper into the soil profile. Keep in mind that the clay material can hasten seepage once subsurface cracks are developed along the casing material.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.

Funding Information

High Bid & Contractor Name	Low Bid & Contractor Name	Cost Share %	Funding Amount
Northland Drilling \$4,100	North Star Drilling \$3,150	75%	\$2,362.50
Final Invoice (s)		Cost Share Payment Amount	TBD
Funding Source		Enter \$\$ Amount	





Toenyan Windbreak Cost-Share Plan

Location Information

Parcel Number	11-0032800
Township Name	Grey Eagle
TWP, Range, Section	127,32,22
Major Watershed	Sauk River
Minor Watershed	Big Birch Lake

Project Information

Project Type	Ecological
Practice Types	Tree & Shrub Establishment
Project Codes	612
Field Technicians	Alyssa Scheve

Resource Concern and Project Purpose Description

Field edge with wind erosion resource concerns. Landowner is motivated to establish trees in order to provide solution to wind erosion issues along with providing an increase of habitat for desirable wildlife species compatible with ecological characteristics of site.

This planting will be a two-specie tree row planting. One row will be White Spruce and the second row will be Norway Pine. A current soil test was obtained from the landowner to ensure these species would be successful on this planting site. Rows are both 2,150 feet long and 16 feet apart with each tree being planted in a staggered pattern.

Funding Information

High Bid & Contractor Name	Low Bid & Contractor Name	Cost Share %	Funding Amount
\$1,302.65		75%	\$976.98

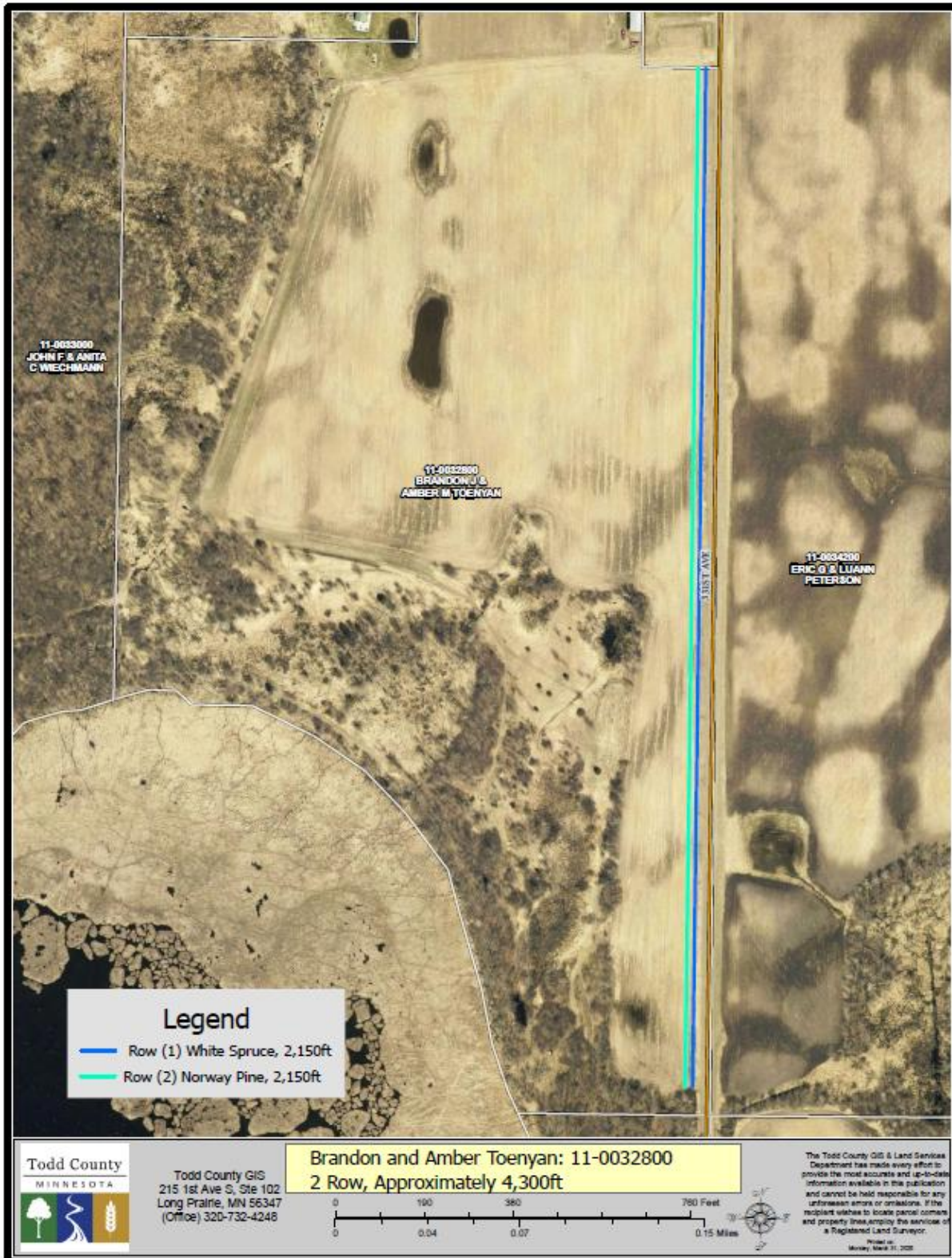
Final Invoice (s)	TBD	Cost Share Payment Amount	\$976.98
Funding Source	FY24 State Conservation Funds		

Reductions

	Before	After	Reduction Notes
COD	# or NA.	# or NA.	Enter additional comments/notes/include type of calculator used
Nitrogen	# or NA.	# or NA.	
Fecal Coliform	# or NA.	# or NA.	
BOD	# or NA.	# or NA.	
Sediment/TSS	# or NA.	# or NA.	
Phosphorus	# or NA.	# or NA.	

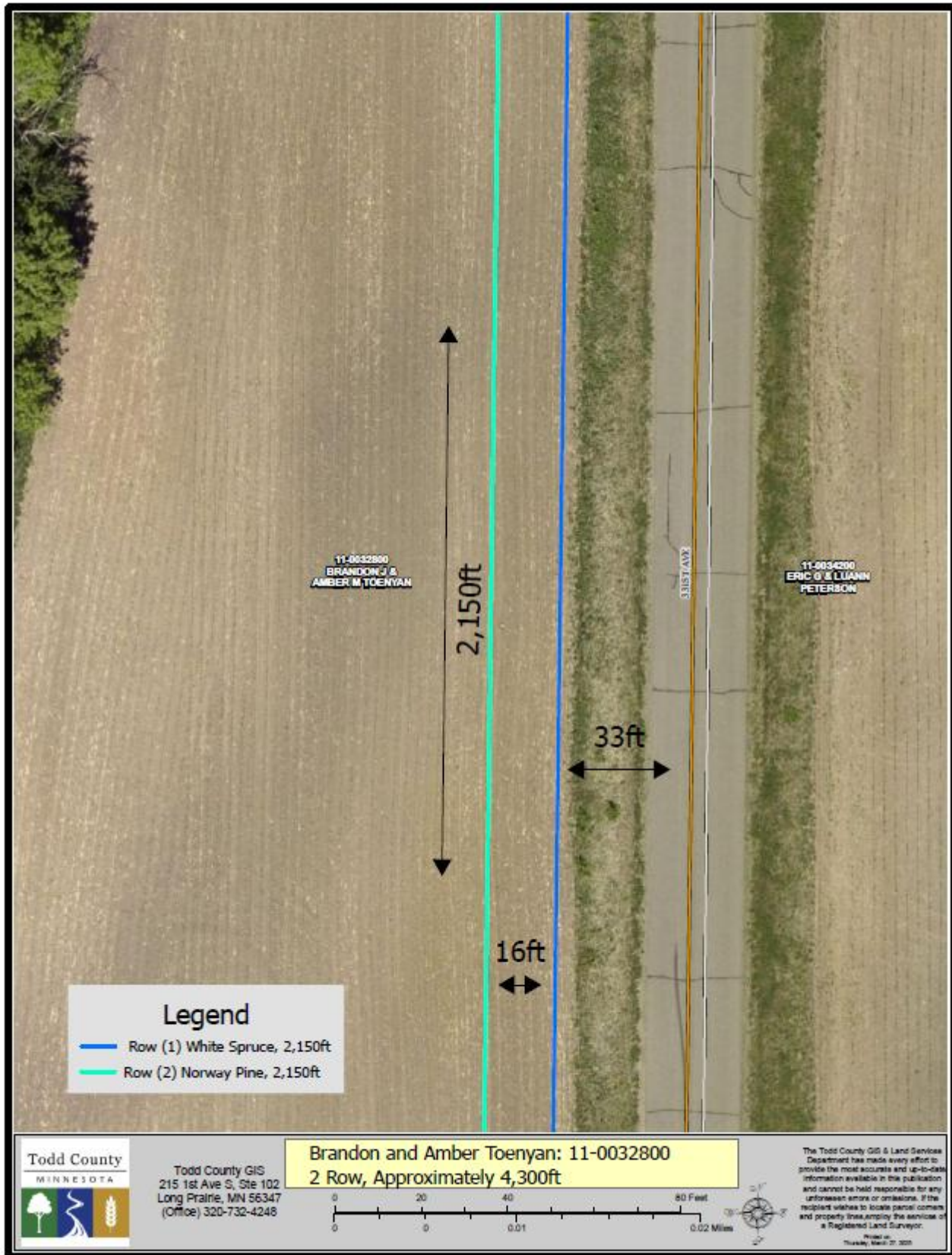
Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Brandon and Amber Toenyan, Windbreak Establishment Cost Share, Encumbering, April 10, 2025 Board Meeting



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Brandon and Amber Toenyan, Windbreak Establishment Cost Share, Encumbering, April 10, 2025 Board Meeting





Mettler Forest Stewardship Plan

Location Information

Parcel Number 06-00152/00151201
 Township Name Burnhamville
 TWP, Range, Section 128-32-11
 Mississippi-Brainerd
 Minor Watershed 10132 Swan River

Project Information

Project Type Ecological
 Practice Types Planning
 Project Codes 106
 Field Technicians Anton
 Consultant Anne Oldakowski

POA Targeted Initiative: **Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management**

Resource Concern and Project Purpose Description

Maintain soil and native resiliency through proper forest stewardship to enrich the soils, sequester carbon, maintain water storage, and provide native habitat along Moose Lake Creek in the priority area of the Swan River.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. Options were no long-term forest management or spot zones for woodland stewardship. Seeing this as a priority area of the watershed, the best option is to support the Planning for proper, long-term management.

Funding Information

Bid & Contractor Name	Cost Share %	Funding Amount
\$784.92 Wadena Soil & Water	75%	\$588.69

Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	Mississippi- Brainerd WBIF	Enter \$\$ Amount	

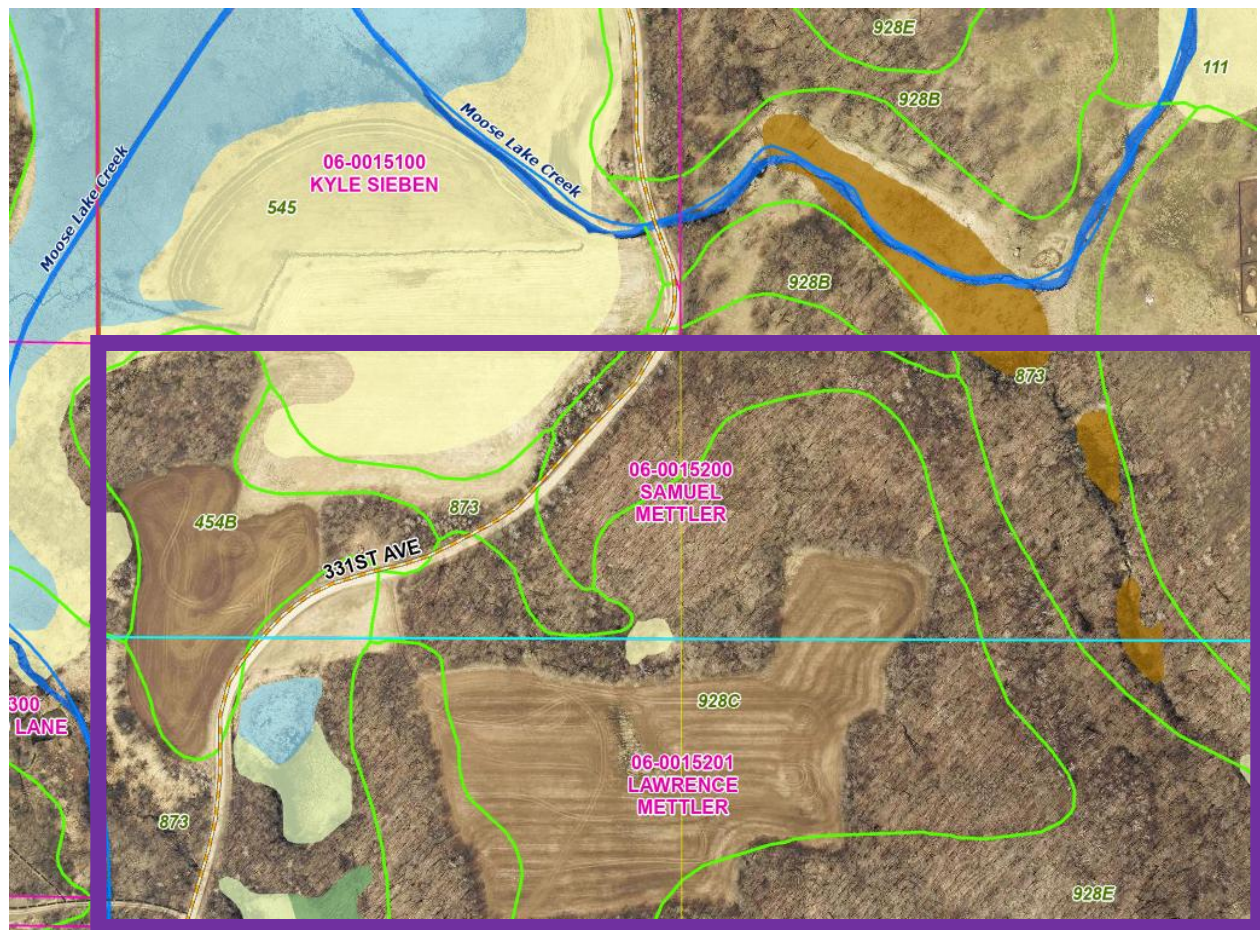
This is a planning practice. The WBIF Steering Committee was not informed that a FSP does not fit under the category of Forestry before developing their implementation plans. In discussion with the BWSR BC, category corrections will be made in the next bi-ennium to accurately fund FSPs under the planning category, but for the first bi-ennium, FSPs will be allowed to be funded through the Forestry practice category.

Reductions

53.88 = acres placed under
management

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Mettler FSP, Submitted by Deja Anton April 10, 2025



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Mettler FSP, Submitted by Deja Anton April 10, 2025



Lovelace Pit Closure

Location Information

Parcel Number 23-0001200
 Township Name Stowe Prairie
 TWP, Range, Section 133-35-3
 Major Watershed Red Eye
 Minor Watershed 13003 Wing River

Project Information

Project Type Engineered
 Practice Types Ag Waste Facility Closure
 Project Codes 360
 Field Technicians Anton; Pratt
 Engineering Assistance JAA

POA Targeted Initiative: **Hard Surfaces, More Water: Protect Surface Waters through Cost-share Practices**

Resource Concern and Project Purpose Description

The goal of closing this abandoned Ag Waste pit is to protect groundwater and reduce bacteria to the Wing River. This pit was constructed pre- 1980s into sandy soils with wetlands at the base of the pit suggesting likely cross contamination of the Wing River through the water table. The base of the pit is 600 feet from the Wing River with wetland connectivity less than 30 from the base footprint. The landowner hired a contractor to close the pit. The contractor advised the landowner to get technical guidance from the SWCD before moving forward. Work ceased. The SWCD will require a test pit be dug to determine any prior contamination. No back work will be cost-shared. The landowner acknowledges that additional work may be required and paid out of pocket if contamination is found to remove all contaminated soils.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. It was determined by the SWCD that the best case scenario was to work with the landowner concerning the sensitivity level of the location of the pit.

Funding Information

Bid & Contractor Name	Cost Share %	Funding Amount
\$13,100 Braaten Aggregate	75%	Not to exceed \$9825

Final Invoice (s)	Enter final Cost.	Cost Share Payment Amount	\$9,825
Funding Source	C22-7830 Red Eye WBIF	\$9,825	

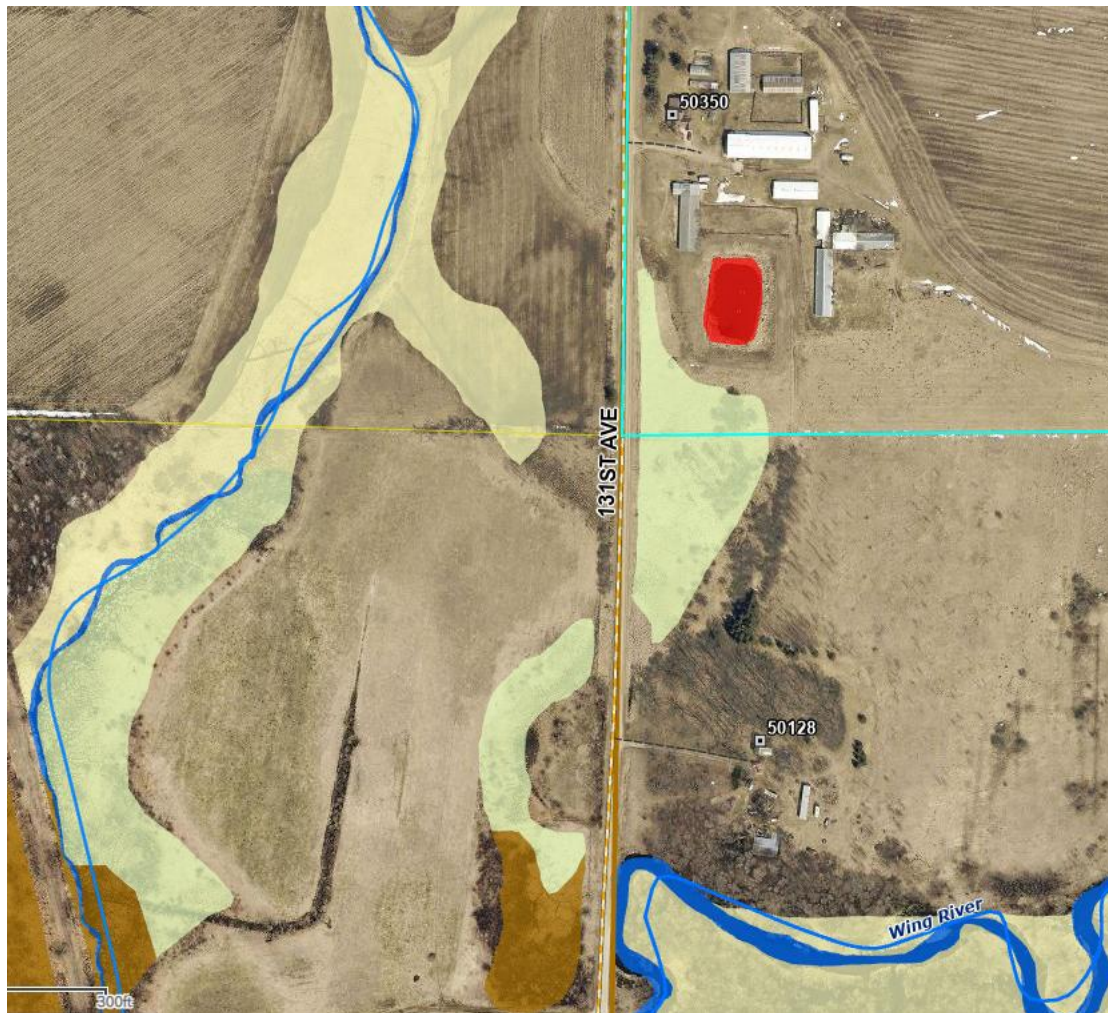
SWCD suggests a set payment not to exceed \$9,825.

Reductions

	After	Reduction Notes
Nitrogen	6 lbs.	Todd SWCD Pit closure calculator
Fecal Coliform	3.74E +15	based off of MPCA report
Phosphorus	7 mg/L	

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Lovelace Pit Closure Request, Submitted April 10, 2025 by Deja Anton



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Lovelace Pit Closure Request, Submitted April 10, 2025 by Deja Anton



James Parent FSP Plan - Encumbering

Location Information

Parcel Number	16-0025000
Township Name	Little Elk
TWP, Range, Section	130N, 32W, 26
Minor Watershed	Mississippi-Brainerd
	10130 – Karlen Cr.

Project Information

Project Type	Ecological
Practice Types	Forest Mgmt
Project Codes	106
Field Technicians	Christiansen
Engineering Assistance	Bob Perleberg

POA Targeted Initiative: **Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management**

Resource Concern and Project Purpose Description

40-acre tract that is part of an ongoing 3 parcel (139.7 acre) LCCMR Easement contract in review. The property is located within the high priority management zone regarding habitat/forestry and groundwater resource concerns of the Mississippi-Brainerd 1W1P. The landowner also has 65.7 acre ongoing LCCMR easement contract in the review process located 0.5 miles away.

Funding Information

Forestry First, LLC	Cost Share %	Funding Amount
\$900	75%	\$675

Final Invoice (s)	Submitted at a later date	Cost Share Payment Amount	Submitted at a later date
Funding Source	Mississippi Brainerd WBIF C24-0198	\$675	

The max amount of cost-share allowable through policy is \$1,200.



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Parent FSP Plan, Encumbering, Submitted by Kasen Christiansen, 2025.4.10



Anderson Tree Establishment - Encumbering

Location Information

Parcel Number 03-0091900
 Township Name Birchdale
 TWP, Range, Section 127N, 33W, 20
 Sauk River
 Minor Watershed 16032 – Prairie Cr.

Project Information

Project Type Ecological
 Practice Types Tree Establishment
 Project Codes 612
 Field Technicians Christiansen
 Engineering Assistance

Resource Concern and Project Purpose Description

The parcel is located within Birchdale Township, approximately 1,000 feet from Pauly Lake. The Anderson's are seeking to plant 2,400 linear feet of trees containing 5 species for the purpose of creating wildlife habitat and reducing wind energy. Tree species include, Norway Spruce, Norway Pine, Paper Birch, Red Maple, and Silver Maple. The Andersons will also be using tree tubes on the deciduous trees maximizing planting efforts.

Funding Information

Forestry First, LLC	Cost Share %	Funding Amount
\$1,265.50	75%	\$949.13

Final Invoice (s)

Submitted at a later date

Funding Source

FY 24 State

Cost Share Payment Amount

Conservation Funds

Submitted at a later date

Row No.	Row Length	Species	Spacing		Number of Trees	
			In Row	Between Rows	Planned	Planted
1	280ft	White Spuce (75ct)	12.5ft	15ft	23	
2	360ft	Norway Pine (25ct)/4 White Spruce (end)	12.5ft	15ft	29	
3	430ft	White Spuce	12.5ft	15ft	35	
4	280ft	(Alternate) Red Maple and White Spruce	12.5ft	15ft	23	
5	360ft	Silver Maple (25ct)	12.5ft	15ft	29	
6	430ft	Red Maple (50ct)	12.5ft	15ft	35	
7	250ft	Paper Birch (25ct)	10ft	15ft	25	

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Anderson Tree Establishment, Encumbering, Submitted by Kasen Christiansen, 2025.4.10

03-0015600
JAMES A & BRENDA
L'CARSTENS

03-0091800
RYAN & KRISTYNA
MIKKELSON

2
5

360ft

6 3

250ft

430ft

03-0091900
NICHOLAS &
JENNIFER ANDERSON

03-0092000
JUSTIN
PAFFRATH

1 4 7

Legend

— Tree Rows (2,400 ft)

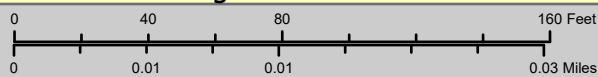
Todd County

MINNESOTA



Todd County GIS
215 1st Ave S, Ste 102
Long Prairie, MN 56347
(Office) 320-732-4248

Nicholas and Jennifer Anderson: 03-0091900
2,400 feet Planting



The Todd County GIS & Land Services Department has made every effort to provide the most accurate and up-to-date information available in this publication and cannot be held responsible for any unforeseen errors or omissions. If the recipient wishes to locate parcel corners and property lines employ the services of a Registered Land Surveyor.

Printed on:
Wednesday, April 2, 2025



Hendrickson Well Sealing Project

Location Information		Project Information	
Parcel Number	16-0000100	Project Type	Ecological
Township Name	Little Elk	Practice Types	Well Decommissioning
TWP, Range, Section	130, 32, 13	Project Codes	351
Major Watershed	Mississippi-Brainerd	Field Technicians	Deja Anton
Minor Watershed	Little Elk R. 10056	Engineering Assistance	N/A
POA Targeted Initiative:	Safe Passages: Protect Surface Waters through Cost-share Practices		
Resource Concern and Project Purpose Description			
Sealing an old/abandon well located in the house			
Alternative Conservation or Management Practice(s) Considered			
Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.			
Funding Information			
High Bid & Contractor Name		Low Bid & Contractor Name	Cost Share %
A& J Well Drilling		Northland Drilling Inc.	
\$790		\$325	75%
Final Invoice (s)		\$325	Cost Share Payment Amount
			\$243.75
Funding Source		C24-0198 Mississippi Brainerd WBIF	\$243.75
		Landowner Amount	\$81.25



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Hendrickson Well Decommissioning Payment Request Prepared by Sarah Katterhagen for 04/10/2025 Board Meeting